

HEADQUARTERS ROUTINE ORDER 1/2016

by
GROUP CAPTAIN LEE Kwok Wing
Commanding
HONG KONG AIR CADET CORPS

Order No.1 Commendations

The Commanding Officer has been pleased to announce the following award with effect from 30.1.16:

Commanding Officer's Commendation

Sqn Ldr Rayson Wing Fai CHAN	Sqn Ldr Alan Kwok Lun NG	Flt Lt Caroline Ka Yan FUK
Flt Lt Rex Chi Man LAU	Flt Lt Salina Ching LUI	Flt Lt Alice Tsz Wan NG
Flt Lt Sanna Wing Yan PANG	Flt Lt Steven Ka Ho PANG	Flt Lt (sp) Christine Wai Sheung LAW
Fg Off Ken Garkeen CHAN	Fg Off Twinson Hok Bun CHAU	Fg Off Sunny MAK
Fg Off (sp) David Kwok Wai HO	Plt Off Saki Lai Wa LEE	Ag Plt Off HUNG Hoi Shan
Ag Plt Off Ronald Long Wai TO	WO CHENG Wing Chui	Sgt Instr CHIU Kwok Lung Andy
Sgt Instr CHUNG Kai Yin	CI LAU Kai Chiu	Adult Training Wing (Unit Award)
Aviation Support Flight (Unit Award)	Ceremonial Squadron (Unit Award)	
Community Services Squadron (Unit Award)	Photo Flight (Unit Award)	

Commanding Officer's Letter of Appreciation

Sqn Ldr KWOK Yue	Ag Sqn Ldr Jethro Chun Yin CHAN	Flt Lt Horace Ho Kit CHOW
Flt Lt Adrain Chun Ho FUNG	Flt Lt HO Siu Yee	Flt Lt Kevin Tsz Wai KOK
Flt Lt Bernard Wai Ting LAM	Flt Lt Claudia Chor Sze LAM	Flt Lt Chiann Ting Chi OR
Flt Lt SIN Sze Keung	Flt Lt (sp) Ada Yuen Lam LI	Fg Off CHAN Ho Chun
Fg Off Winson Chun Kit CHOW	Fg Off Winnie Tsz Wing FOK	Fg Off Queenie Man Wai KAN
Fg Off Leo Chi Hang LAI	Fg Off Yvette Leung Man LAM	Fg Off Mary Wai Yin LAU
Fg Off Carol Ka Nok LUI	Fg Off MAK Sunny	Fg Off Sam Wing Ho SY
Fg Off Danny Kam Kong TING	Fg Off Boyce Ka Lam YAN	Fg Off Stephen King Fai YEUNG
Fg Off (sp) Betty Siu Ki LUK	Fg Off (sp) Andrew Chi Keung TSANG	Plt Off Ruby Ka Yu CHAN
Plt Off Cherry Cheuk Yee CHAN	Plt Off Ivan Ho Wai CHEUNG	Plt Off CHIANG Wan Shun
Plt Off Toby Ho Ting FUNG	Plt Off Dennis Ho Chun HO	Plt Off Tohko Shun Yee HO
Plt Off Derek Yiu Hang KUN	Plt Off Tommy Lok Son LAM	Plt Off LAM Lok Son
Plt Off Saki Lai Wa LEE	Plt Off Charmaine Ka Kei LEE	Plt Off LEUNG Oi Hei
Plt Off Bobby Chun Fui LEUNG	Plt Off LI Yan Ho	Plt Off Anfield Chi Hang MOK
Plt Off Suki Kit Ting PAT	Plt Off WANG San Sum	Plt Off WONG Wai Ting
Plt Off Dickson Chun Lung WONG	Plt Off Jowie Tsz Wai WONG	Plt Off YOUNG Man Ting
Ag Plt Off CHEUNG Y	Ag Plt Off Billy Ho Bun FUNG	Ag Plt Off Kevin Ka Tsung WU
WO CHOI Kin Wing Kenneth	WO LEE Wing San Wincy	WO NG Ka Wa John
WO NG Chun Kei Murphy	WO YIP Wai Keung	Ag WO KWONG Wai Cheong Christopher
Ag WO LAI Yiu Chung Ryan	Ag WO LI Ka Ki Gary	Sgt Instr CHAN Hiu Yu
Sgt Instr KEUNG Cheuk Ho	Instr CHAN Ka Lok Frankie	Instr HO Hon Yin Terrence
Instr LAU Shek Kiu Ricky	Instr Edward Ka Hay LAU	Instr PAU Hoi Pui Isa
Off Cdt CHEUNG Ka Ling	Off Cdt YAM Ka Yee Joyce	OT CHAN Ching Man Vivien
OT CHAN Sze Man Sumina	OT CHOI Wai Wan Vivian	OT CHOW Ka Tsun Alfred
OT CHUI Wing Yin Cherry	OT LAM Tsz Tsun Edward	OT LEE Yat Chun Jimmy
OT LEUNG Kai Fung Kalvin	OT LEUNG Ka Yiu Yoyo	OT LIN Ho Chun Anson
OT NG Chau Hin Brian	OT POON Cheuk Hong	OT SZE Fong Man
OT TANG Chun Hiu Thunder	OT TSANG Tsz Hin Tom	CWO HUNG Ka Fai
FS CHU Ho Yan	FS HO Yuk Hei	FS WONG Hin Chung
Sgt CHEUNG Ka Ling	Sgt CHEUNG Ying	Sgt KAN Hei Tung Sandy
Sgt KONG Hau Yi	Sgt LAU Shin Ying	Sgt WONG Man Chun Matthew
Cpl CHAN Chui Yun Beryl	Cpl CHEUNG Ka Man Cheryl	Cpl HO Ming Hin
Cpl HON Sunny	Cpl LAM Chun Hei	Cpl LAU Ka Wai
Cpl LEE Hin Yat	Cpl LEUNG Cheuk Hin	Cpl MOK Chun Yiu Jonathan
Cpl YIU Chun Him Askky	LCpl LAM Tsz Yan Angel	Medical Squadron (Unit Award)

HEADQUARTERS ROUTINE ORDER 1/2016 (cont'd)

Order No.2 Appointments – Senior Members

The Commanding Officer has authorised the following appointments with retroactive effect from 18.12.15:

As Specialist Flying Officer (AE Wg)
Edward Tin Yan LAM

<u>As Civilian Instructor (AAS)</u>		
AU Ka Leung	FUNG Ching To	HO Chun Ho
LI Fu Chuen Kamil	PANG Chi Hang Jeffrey	TIEN Tak Lam

The Commanding Officer has authorised the following appointments with retroactive effect from 1.12.15:

As Officer Trainees (No 602 [HKU SPACE] Squadron)
LEUNG Ka Yiu WUN Pui Lee

<u>As Officer Trainees (No 604 [CUHK] Squadron)</u>		
CHAN Charlie Vivian	CHEUNG Tsz Hang	CHUI Ka Man
CHUNG Tin Yuet	LAU Ka Yan	LEE Chun Kit
TSOI Ho Ming		

As Officer Trainees (No 605 [HKUST] Squadron)
NG Yat Hay YUEN Kin Man

<u>As Officer Trainees (No 607 [Lingnan University] Squadron)</u>		
CHAN Sheyee	LAI Hiu Lam	LEUNG Wai Yi
SHUM Dick Ka		

As Officer Trainee (No 608 [OUHK] Squadron)
LI Lok Sum

The following Senior Member appointments were made under the Disciplined Services Volunteer Scheme (DSVS) with retroactive effect from 17.1.16:

<u>Rank</u>	<u>Name</u>	<u>Disciplined Services/</u>	<u>Disciplined Services/ Auxiliary Force Rank</u>
Flt Lt	CHOW Chin Choi	Fire Services Department	Assistant Divisional Officer
Fg Off	Andrew Chun Pang KWAN	Auxiliary Medical Service	Senior Grade IV Officer
Fg Off	LEUNG Tim Wah	Auxiliary Medical Service	Senior Grade IV Officer
Plt Off	YIP Po Ki	Hong Kong Police Force	Probationary Inspector of Police
Sgt Instr	KO Chun Yin	Fire Services Department	Senior Fireman
Instr	CHAN Kin Wing James	Hong Kong Police Force	Police Constable
Instr	CHU Kwok Kei	Hong Kong Police Force	Senior Police Constable
Instr	KO Shek Wai	Hong Kong Police Force	Senior Police Constable
Instr	WONG Long Kit Ronald	Hong Kong Police Force	Police Constable
Instr	WONG Wai Chun Eddy	Hong Kong Police Force	Senior Police Constable

HEADQUARTERS ROUTINE ORDER 1/2016
(cont'd)

Order No.2 Appointments – Senior Members (cont'd)

The Executive Board has authorized the following appointments with retroactive effect from 17.1.16:

	<u>As Pilot Officers</u>	
CHAN Wai Yi	CHEUNG Ka Ling	CHEUNG Lai Man
Issac Ka Wai CHOI	CHU Chun Ting	HO Wai Ching
HUNG Ka Fai	LAW Wan Chung	LEE Cheuk Wang
LEE Ho Yin	LI Lung	LI Pui Kwan
LI Zhou Yang	NG Yu Hin	Linda Chung Yee SIU
SO Chun Wa	SO Moon Tong	SUEN Ka Chun
TAM Hau Tak	Tony Kwok Ching TAM	WONG Ka Sin
WONG Ka Wai	Susan So Shan WONG	YAM Ka Yee
YIP Sze Tsun	YUEN Yan Chi	

	<u>As Acting Pilot Officers</u>	
AU Lok Yee	CHEUNG Ho Yuen	CHEUNG Wing Cheong
CO Chung Chuen	FAN Chit Kai	HO Chun Him
LEE Wai Nok	LEUNG Man Wai	LEUNG Wing Yan
LUK Chun Man	NG Pui Shuen	WANG Lei
Gionnie Bo Gi WONG	WONG Hiu Long	YAM Antonia
YEUNG Yik Chun		

The Commanding Officer has approved the following appointments with retroactive effect from 17.1.16:

	<u>As Instructors</u>	
CHAN Kwan Ha Helen	CHAN Yuk Yee Arion	CHOW Hiu Wai
IP Chun Wai	LI Yan Yee	TSANG Wing Yan
WONG Man Po		

Order No.3 Acting Appointments – Senior Members

The Commanding Officer has approved the following acting appointment:

<u>Rank and Name</u>	<u>Acting Rank</u>	<u>From</u>	<u>To</u>
Sgt Instr WONG Tak Yin Lawrence	WO	16.1.16	17.1.16
(To serve as Squadron Warrant Officer at the Training Group Joint Passing Out Parade 2015)			
Instr CHAN Ka Lok Frankie	Sgt Instr	16.1.16	17.1.16
(To serve as Adult Training Wing Standard Escort at the Training Group Joint Passing Out Parade 2015)			
Instr LAU Kin Ping Sam	Sgt Instr	16.1.16	17.1.16
(To serve as Adult Training Wing Standard Escort at the Training Group Joint Passing Out Parade 2015)			

Order No.4 Transfers – Senior Members

The Commanding Officer has authorized the following transfers with retroactive effect from 1.4.15:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Plt Off Jack Tsz Leung CHONG	Phy Asmt Flt, SD Wg	Reserve

HEADQUARTERS ROUTINE ORDER 1/2016 (cont'd)

Order No.4 Transfers – Senior Members (cont'd)

The Commanding Officer has authorized the following transfer with retroactive effect from 1.1.16:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Sgt Instr CHUNG Kai Yin Billy	Trg Gp	TA, AT Wg

The Commanding Officer has authorized the following transfers with retroactive effect from 14.1.16:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Flt Lt Michael Lim Kuen KWONG	Reserve	OTO, Photo Flt
Fg Off Peter Ho Yin LEUNG	OTO No 406 Sqn	2IC No 406 Sqn
Fg Off YIP Wing Yee	2IC No 406 Sqn	OTO No 406 Sqn
Plt Off Vickie Yuen Yee SIU	No 107 Sqn	OTO, Photo Flt
Ag Plt Off CHU Wing Yi	OTO, TFF	2IC AvSF
WO AU Yiu Fai	OTO No 4 (Kln W) Wg	WO No 4 (Kln W) Wg
Instr LAU Shek Kiu Ricky	SNCO Ops, No 107 Sqn	Photographer, Photo Flt

The Commanding Officer has authorized the following transfers with retroactive effect from 17.1.16:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Flt Lt CHOW Chin Choi	Trg Gp	Ops Gp
Fg Off Andrew Chun Pang KWAN	Trg Gp	A&S Gp
Fg Off LEUNG Tim Wah	Trg Gp	A&S Gp
Plt Off CHAN Wai Yi	Trg Gp	Ops Gp
Plt Off CHEUNG Ka Ling	Trg Gp	Ops Gp
Plt Off CHEUNG Lai Man	Trg Gp	Ops Gp
Plt Off Issac Ka Wai CHOI	Trg Gp	AT Wg
Plt Off CHU Chun Ting	Trg Gp	Ops Gp
Plt Off HO Wai Ching	Trg Gp	AT Wg
Plt Off HUNG Ka Fai	Trg Gp	AE Wg
Plt Off LAW Wan Chung	Trg Gp	Ops Gp
Plt Off LEE Cheuk Wang	Trg Gp	Ops Gp
Plt Off LEE Ho Yin	Trg Gp	Ops Gp
Plt Off LI Lung	Trg Gp	Ops Gp
Plt Off LI Pui Kwan	Trg Gp	IA Gp
Plt Off LI Zhou Yang	Trg Gp	IA Gp
Plt Off NG Yu Hin	Trg Gp	Ops Gp
Plt Off Linda Chung Yee SIU	Trg Gp	Ops Gp
Plt Off SO Chun Wa	Trg Gp	C Wg
Plt Off SO Moon Tong	Trg Gp	A&S Gp
Plt Off SUEN Ka Chun	Trg Gp	Ops Gp
Plt Off TAM Hau Tak	Trg Gp	Ops Gp
Plt Off Tony Kwok Ching TAM	Trg Gp	IA Gp
Plt Off WONG Ka Sin	Trg Gp	Ops Gp
Plt Off WONG Ka Wai	Trg Gp	Ops Gp
Plt Off Susan So Shan WONG	Trg Gp	Ops Gp
Plt Off YAM Ka Yee	Trg Gp	Ops Gp
Plt Off YIP Po Ki	Trg Gp	AE Wg
Plt Off YIP Sze Chun	Trg Gp	Ops Gp
Plt Off YUEN Yan Chi	Trg Gp	HOCU
Ag Plt Off AU Lok Yee	Trg Gp	Ops Gp
Ag Plt Off CHEUNG Ho Yuen	Trg Gp	Ops Gp
Ag Plt Off CHEUNG Wing Cheong	Trg Gp	Ops Gp

HEADQUARTERS ROUTINE ORDER 1/2016 (cont'd)

Order No.4 Transfers – Senior Members (cont'd)

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Ag Plt Off CO Chung Chuen	Trg Gp	Ops Gp
Ag Plt Off FAN Chit Kai	Trg Gp	AT Wg
Ag Plt Off HO Chun Him	Trg Gp	Ops Gp
Ag Plt Off LEE Wai Nok	Trg Gp	Ops Gp
Ag Plt Off LEUNG Man Wai	Trg Gp	Ops Gp
Ag Plt Off LEUNG Wing Yan	Trg Gp	Ops Gp
Ag Plt Off LUK Chun Man	Trg Gp	Ops Gp
Ag Plt Off NG Pui Shuen	Trg Gp	Ops Gp
Ag Plt Off WANG Lei	Trg Gp	A&S Gp
Ag Plt Off Gionnie Bo Gi WONG	Trg Gp	AT Wg
Ag Plt Off WONG Hiu Long	Trg Gp	Ops Gp
Ag Plt Off YAM Antonia	Trg Gp	VQU
Ag Plt Off YEUNG Yik Chun	Trg Gp	Ops Gp
Instr CHAN Kin Wing James	Trg Gp	Ops Gp
Instr CHAN Kwan Ha Helen	Trg Gp	Ops Gp
Instr CHAN Yuk Yee Arion	Trg Gp	A&S Gp
Instr CHOW Hiu Wai	Trg Gp	AT Wg
Instr CHU Kwok Kei	Trg Gp	Ops Gp
Instr HAU Wai Ting	Trg Gp	Ops Gp
Instr IP Chun Wai	Trg Gp	IA Gp
Instr KO Chun Yin	Trg Gp	Ops Gp
Instr KO Shek Wai	Trg Gp	Ops Gp
Instr LI Yan Yee	Trg Gp	Ops Gp
Instr LO Chun Sing	Trg Gp	AT Wg
Instr SHAH Kai Hong	Trg Gp	C Wg
Instr TSANG Wing Yan	Trg Gp	AT Wg
Instr WONG Long Kit Ronald	Trg Gp	SD Wg
Instr WONG Man Po	Trg Gp	Ops Gp
Instr WONG Wai Chun Eddy	Trg Gp	Ops Gp
Instr YIU Wai Chun	Trg Gp	C Wg

The Commanding Officer has authorized the following transfers with effect from 1.2.16:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Flt Lt Jim Siu Kit CHAN	OTO, AT Wg	Reserve
Flt Lt Edmond Chat Kun CHOW	OTO, AT Wg	Reserve
Fg Off Christopher Kai Wing TANG	OTO, AT Wg	Reserve

Order No.5 Promotions – Cadet Members

The Commanding Officer has approved the following promotions with retroactive effect from 15.1.16:

<u>Rank</u>	<u>Name</u>	<u>To Cadet Lance Corporals</u>	<u>Unit</u>
BC	CHAI Nok Ming	M14-22033	No 108 Sqn
BC	CHAN Kai Hin	F14-22029	No 108 Sqn
BC	CHAN Ka Yue	M10-17691	No 108 Sqn
BC	CHAN Lik Yeung	M14-22008	No 108 Sqn
BC	CHAN Oi Mun	F13-20908	No 101 Sqn
BC	CHONG Chun Yu	M14-22037	No 108 Sqn
BC	CHU Tsz Yan	F14-22009	No 108 Sqn
BC	DAI Chin Yat Arnold	M13-20891	No 101 Sqn

HEADQUARTERS ROUTINE ORDER 1/2016 (cont'd)

Order No.5 Promotions – Cadet Members (cont'd)

To Cadet Lance Corporals

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
BC	LAI Hoi Cheuk	M14-22026	No 108 Sqn
BC	LAU Ming Kit	M14-22039	No 108 Sqn
BC	LEUNG Ka Shing	M14-22041	No 108 Sqn
BC	LO Cheuk Kei Peony	F14-22015	No 108 Sqn
BC	SITU Wen Pei	M14-22022	No 108 Sqn
BC	SURIYASEANG Panitan	M14-22031	No 108 Sqn
BC	TAM Ka Wai	F14-22440	No 108 Sqn
BC	WONG Cheuk Yiu	F14-22017	No 108 Sqn
BC	WONG Tsz Yin	M14-22006	No 108 Sqn
BC	YUEN Man Hon Anson	M10-17258	No 104 Sqn

The Commanding Officer has approved the following promotions with effect from 1.2.16:

To Cadet Sergeant

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
Cpl	LAU Chi Leuk	M06-13174	No 105 Sqn

To Cadet Corporals

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
LCpl	LUI Shing Fung	M07-14772	No 105 Sqn
LCpl	SZE Hiu Tong	M11-18162	No 102 Sqn
LCpl	NIP Ka Ming	M12-19795	No 403 Sqn
LCpl	CHAN Chak Wai	M12-19801	No 403 Sqn
LCpl	LO Chi Hang	M13-21190	No 403 Sqn

Order No.6 Classification Advancements – Cadet Members

The Commanding Officer has approved the following classification advancements with effect from 1.2.16:

To Staff Cadets

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
FS	HO Yuk Hei	M07-14894	No 408 Sqn
Sgt	CHOW Cheuk Hin	M07-14642	No 505 Sqn

To Leading Cadets

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
Cpl	LAU Chi Leuk	M06-13174	No 105 Sqn
Cpl	CHUI Cheuk Yan	F07-13632	No 401 Sqn

To First Class Cadets

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
LCpl	TANG Yu Hin	M11-18605	No 101 Sqn
LCpl	YEUNG Yan Loi	M12-20030	No 101 Sqn
LCpl	SO Woon Lam	F13-20803	No 101 Sqn
BC	KWOK Chiu Yi	F11-18678	No 505 Sqn
BC	TSOI Ka Ki	F13-20675	No 203 Sqn
BC	MA Hoi ting	F13-20747	No 108 Sqn
BC	LEE Lai Yan	F13-20791	No 108 Sqn
BC	CHAN Tsun Hang	M14-22165	No 405 Sqn
BC	LAI Yuen Ha Amy	F14-22161	No 405 Sqn

HEADQUARTERS ROUTINE ORDER 1/2016
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Order No.7 Qualified First Aiders

The Commanding Officer has authorized the wearing of the First Aider Tab with effect from 1.2.16 by the following cadet members who have qualified for the St John Adult First Aid certificate:

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
BC	SO Wang To	M13-20802	No 101 Sqn	28.3.18
BC	NG Oi Yin	F14-2224	No 404 Sqn	13.8.18

Renewals

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Sgt	CHEUNG Ying	F09-16698	No 406 Sqn	14.10.18

Order No.8 Appointments: Qualified Instructors

The Commanding Officer has authorized the following appointments on the recommendation of DCO Trg:

Expedition Instructor

<u>Renewal</u>	<u>Rank & Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Rating Instructor	Fg Off LAU Chun Wai	O-2426	No 402 Sqn	31.12.18

Elementary First Aid Instructors

<u>Renewals</u>	<u>Rank & Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Rating Senior Instr	Fg Off LOWN Wai Lun Alan	O-911	FA Trg Flt	31.12.18
Instr	Fg Off MAK King Hang Vincent	O-1777	No 408 Sqn	31.12.18

Order No.9 Aviation Badge

The Commanding Officer has been pleased to authorize the wearing of the following aviation badge by the member listed hereunder with retroactive effect from 18.12.15:

Pilot Wings

Fg Off (sp) Edward Tin Yan LAM

Order No.10 Cadet Community Services Achievement Ribbon

The Commanding Officer has been pleased to approve the following award to the cadet member listed below with retroactive effect from 18.1.16:

First Clasp to the Cadet Community Services Achievement Ribbon

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
Cpl	LEUNG Cheuk Hin	M06-13599	No 302 Sqn

HEADQUARTERS ROUTINE ORDER 1/2016
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Order No.11 Promotion Exercise for Senior Members (2016 First Round)

Recommendations are now invited from DCOs and OC HOCU for the promotion of senior members under their command. Any of the following six types of actions may be recommended:

- (a) Promotion from Flying Officer to Flight Lieutenant;
 - (b) Promotion from Pilot Officer to Flying Officer;
 - (c) Confirmation of Acting Pilot Officer as Pilot Officer;
 - (d) Direct commissioning of exceptionally experienced Warrant Officer to either Pilot Officer or Flying Officer;
 - (e) Promotion from Sergeant Instructor to Warrant Officer; and
 - (f) Promotion from Instructor to Sergeant Instructor.
- (recommendations for [e] and [f] accepted all year round)

Interviews for candidates shortlisted for promotion from Fg Off to Flt Lt and from WO to Plt Off/Fg Off will be held in March, 2016. Recommendations should reach CSO via WO WONG S M, AAO, not later than 15 February 2016. Late recommendations will not be accepted. All recommendations will be vetted by CSO against established promotion criteria before submission to CO for his consideration. Candidates who have not undergone performance appraisal and/or have not submitted duty hours during the year 2015 may not be considered. Successful candidates will normally have 1 January 2016 as their effective promotion date.

Order No.12 Logging of Duty Hours by Senior Members

Please be notified that the deadline for the submission of detailed duty hours logs for the year 2015 by senior members to the Commanding Officer (Attn: WO WONG S M, AAO) is 28 January 2016, should recognition for volunteer community service from the Social Welfare Department (SWD) be sought. Members who do not seek SWD recognition may elect to have their 2015 annual duty hours summarily indicated on the Performance Appraisal Form for submission not later than 15 February 2016. Senior members who do not satisfy the minimum annual efficiency requirement (100 duty hours) may not be considered for promotion, and will forfeit one year's seniority for the purpose of accumulating efficient service toward the Hong Kong Cadet Forces Medal.

Wilson W S CHAN
Wg Cdr
For Commanding Officer