

**HEADQUARTERS ROUTINE ORDER 9/2016**  
**by**  
**GROUP CAPTAIN LEE Kwok Wing**  
**Commanding**  
**HONG KONG AIR CADET CORPS**

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Order No.98      Change of Command

Wg Cdr Wilson W S CHAN assumed command of HKACC from 10.9.16 to 19.9.16 (both dates inclusive) in the acting rank of Group Captain vice Gp Capt LEE Kwok Wing (overseas duties).

Order No.99      Honours and Awards

The Executive Board has authorized the conferment of the following decorations/medals with effect from 1.10.16:

Hong Kong Cadet Forces Medal for Meritorious Service  
Sqn Ldr Lawrence Hau Lim KWAN

First Clasp to the Hong Kong Cadet Forces Medal

Sqn Ldr KWOK Yue  
Flt Lt Caroline Ka Yan FUK  
Fg Off Boris King Yeung WU  
Mr Edwin Wing Chu LAU, AE  
Mr Edmund Wai Chung CHOW, AE

Hong Kong Cadet Forces Medal

Sqn Ldr Raymond Siu Wing MA, MH  
Flt Lt Jackie Siu Kee CHAN  
Flt Lt Franky Chi Chung CHAN  
Flt Lt CHOW Tak Choi  
Flt Lt Serene Tsz Yan CHOW  
Flt Lt FUNG Chun Ho  
Flt Lt Winnie Siu Yee HO  
Flt Lt Pena Hoi Man HO  
Flt Lt Michael Lim Kuen KWONG  
Flt Lt Claudia Chor Sze LAM  
Flt Lt William Yin Yat LEUNG  
Flt Lt Carey Kar Yee MOK  
Flt Lt (Acting Sqn Ldr) Toby Yee Ping NG  
Flt Lt SIN Sze Keung  
Flt Lt (Ag Sqn Ldr) Savio Jor Yiu WON  
Flt Lt Kendrew Kai Chun WONG  
Flt Lt (sp) LEUNG Chuck Kam  
Flt Lt (sp) William Yee Shing LEUNG  
Flt Lt (sp) Dennis Ka Hung TANG  
Fg Off CHAN Cheuk Kei  
Fg Off CHENG Ka Yeung  
Fg Off Man Kim Wah CHEUK  
Fg Off Eddie Chun Ming CHEUNG  
Fg Off CHUN Ka Ming  
Fg Off Rachel Wing Man HO  
Fg Off Leo Chi Hang LAI  
Fg Off LAM Ka Ki  
Fg Off Yvette Leung Man LAM

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Order No.99      Honours and Awards (cont'd)

Hong Kong Cadet Forces Medal

Fg Off Carmen Ka Ming LOK  
Fg Off Vincent King Hang MAK  
Fg Off Barbara Wing Yee MAN  
Fg Off Harry Yiu Ming NG  
Fg Off NG Wing Yee  
Fg Off TAT Yan  
Fg Off Yoyo Wing Yiu WONG  
Fg Off WONG Mei Ki  
Fg Off WONG Hoi Ting  
Fg Off Iris Fung Yan YEUNG  
Ag Plt Off Bonita Pui Yan LUI  
WO CHAN Yu  
WO CHOI Kin Wing Kenneth  
WO LAW Kam Tong  
WO YAU Chi Kin Jacky  
Sgt Instr (Ag WO) LI Ka Ki Gary  
Sgt Instr CHAN Chun Fai Rico  
Sgt Instr CHAN Wai Hong  
Sgt Instr Lawrence Tak Yin WONG  
Instr TSANG Sau Ming Raymond  
CI SUEN Kin Fai

Hong Kong Air Cadet Corps Gold Medal of Special Merit

Hon Sqn Ldr Felix Kam Shing LEE

Hong Kong Air Cadet Corps Bronze Medal of Special Merit

Sqn Ldr Raymond Siu Wing MA, MH  
Sqn Ldr Frankie Kwok Keung TSANG  
Flt Lt Edmond Chat Kun CHOW  
Flt Lt Beckie Yan Yee WONG

Hong Kong Air Cadet Corps Honorary Officers' Efficiency Award

Hon Gp Capt CHAN Kwok Chiu, BBS, MH, JP  
Hon Wg Cdr Henry Sau Chai TONG, MH, JP  
Hon Wg Cdr Patrick Ka Wing MAK  
Hon Sqn Ldr PANG Kai Tao  
Hon Flt Lt Wilson Lik Hing LI

It is hereby announced that the wearing of the following commemorative medal by member whose name is listed hereunder has been approved by the governing authority:

Hong Kong Air Cadet Corps 40<sup>th</sup> Anniversary Commemorative Medal  
Plt Off CHU Chun Ting

Order No.100      Promotion – Senior Member

The Executive Board has approved the following promotion with effect from 1.10.16:

To Wing Commander  
Sqn Ldr Alex Yat Wa LAW

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Order No.101    Appointments – Senior Members

The Commanding Officer has authorised the following appointments with retroactive effect from 18.9.16:

As Specialist Flight Lieutenant (Med Sqn)  
Dr Angela Wai San LAU

As Civilian Instructor (SD Wg)  
LO Sui Ching

Order No.102    Acting Appointments – Senior Members

The Commanding Officer has given his approval for Flt Lt Patrick H M FUNG, OC No 301 Sqn, to act as OC No 3 (NT E) Wg from 11.9.16 to 17.9.16; and for Flt Lt Martin K B CHOI, DOC No 3 (NT E) Wg, to act as OC No 3 (NT E) Wg from 18.9.16 to 10.10.16), vice Sqn Ldr Benjamin K P YUEN, OC No 3 (NT E) Wg, on overseas leave.

The following member ceased to act in the rank of Wing Commander upon substantive promotion to that rank with effect from 1.10.16:

Sqn Ldr Alex Yat Wa LAW

Order No.103    Transfers – Senior Members

The Commanding Officer has authorized the following transfers with retroactive effect from 1.9.16:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Flt Lt John Chiu Chung LEUNG	OTO, HQ Ops Sp Wg	OTO, TFF
Flt Lt Aubrey Wai Ming SO	OTO, HQ Ops Sp Wg	OTO, TFF
Fg Off Ernest Yiu Bun FUNG	OTO, TFF	Reserve
Fg Off Lawrence Ming Sing LAU	OTO No 313 Sqn	2IC No 313 Sqn
Fg Off Lawrence Siu Wah LEE	OC No 313 Sqn	Adjt No 313 Sqn
Fg Off (sp) Joseph Wai Fung LEUNG	OTO, Photo Flt	Reserve
Fg Off Sandy Yuet King LEUNG	OTO, HQ Ops Sp Wg	OTO, TFF
Fg Off Harry Yiu Ming NG	2IC No 313 Sqn	OC No 313 Sqn
Plt Off CHUENG Lai Man	HQ No 3 (NT E) Wg	OTO No 308 Sqn
Plt Off Kristian Ka Wing LEUNG	Adjt No 308 Sqn	OTO No 308 Sqn
Plt Off Claudia Pui Shuen NG	OTO No 313 Sqn	HQ No 3 (NT E) Wg
Plt Off Edward Kwok Hong TSANG	OTO No 308 Sqn	Adjt No 308 Sqn
Ag Plt Off CHEUNG Yuk Kwan	Member, TFF	Reserve
Ag Plt Off POON Ching Yin	2IC, AvSF	OTO, AvSF
Ag Plt Off TSUI Ling	Adjt No 303 Sqn	Reserve
Sgt Instr LAU Hoi Ting, Eva	Reserve	SNCO NCOT Flt
Sgt Instr LOK Yuen Wai	SNCO, TFF	Reserve
Sgt Instr SO Kwong Lam	SNCO, TFF	Reserve
Instr CHOY Ho Leung Alex	OTA, HQ Ops Sp Wg	OTA, AvSF
Instr FONG Kin Cheung	OTA, TFF	Reserve
Instr FUNG Hong Kit	OTA, HQ Ops Sp Wg	OTA, TFF
Instr KWONG To Wing	OTA, HQ Ops Sp Wg	OTA, TFF
Instr LAM Ho Kin	OTA No 301 Sqn	Reserve
Instr LAM Ka Yan Chelsy	OTA No 301 Sqn	Reserve
Instr MA Leung Ho Leo	OTA No 301 Sqn	Reserve
Instr NG Sin Yu	OTA, CSS	Reserve
Instr SIU Kei Yung	OTA, CSS	Reserve
Instr WONG Tin Leung	OTA, TFF	Reserve

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Order No.103    Transfers – Senior Members (cont'd)

The Commanding Officer has authorized the following transfers with effect from 1.10.16:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Plt Off Isaac Ka Wai CHOI	2IC RIT Flt, AT Wg	OTO HQ Trg Gp

Order No.104    Promotions – Cadet Members

The Commanding Officer has approved the following promotions with effect from 1.10.16:

<u>Rank</u>	<u>Name</u>	<u>To Cadet Corporals</u>	<u>Unit</u>
LCpl	BUTT Ka Kiu	M10-17306	No 203 Sqn
LCpl	CHAN Wan Ching	F12-19202	C Sqn
LCpl	SO Woon Lam	F13-20803	No 101 Sqn
LCpl	ZHENG Wan Ki	F13-20619	No 108 Sqn

Order No.105    Classification Advancements – Cadet Members

The Commanding Officer has approved the following classification advancements with effect from 1.10.16:

<u>Rank</u>	<u>Name</u>	<u>To First Class Cadets</u>	<u>Unit</u>
LCpl	LAM Yuen Ting	F13-20628	No 108 Sqn
LCpl	YUEN Kwan Ting	F13-20910	No 101 Sqn
LCpl	HO Kiu Yan	F13-21524	No 105 Sqn

Order No.106    Transfers – Cadet Members

The Commanding Officer has authorized the following transfers with retroactive effect from 15.9.16:

<u>Rank and Name</u>	<u>S/N</u>	<u>From</u>	<u>To</u>
LCpl CHEUNG Cheuk Ho	M13-21202	No 504 Sqn	No 502 Sqn
LCpl YUEN Tsz Yee	M13-21108	No 504 Sqn	No 502 Sqn
BC CHAN Chun Ho	M14-21944	No 504 Sqn	No 502 Sqn
RC CHOW Chun Hei	M15-23266	No 504 Sqn	No 502 Sqn
RC LAM Tsun Fai Anson	M15-22575	No 504 Sqn	No 502 Sqn
RC LI Si Long Thornton	M14-21948	No 504 Sqn	No 502 Sqn

Order No.107    Qualified First Aiders

The Commanding Officer has authorized the wearing of the First Aider Tab with effect from 1.10.16 by the following cadet members who have qualified for the St John Adult First Aid certificate:

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
ICC	HUI Hei Tung	F13-21520	No 401 Sqn	24.4.18
BC	CHEUNG Lai Ho	M11-18546	No 401 Sqn	19.3.19

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Order No.108    Aviation Badges

The Commanding Officer is pleased to authorize the wearing of the following aviation badges by members listed hereunder with effect from 1.10.16:

Glider Pilot Wings  
OT CHENG Kam Wai                      CWO CHU Ho Yan

Aircrew Badge  
Cpl CHEUNG Ho Ming                      Cpl TSE Lai Hong                      LCpl CHAN Ching Hei  
LCpl LEU Tsun Hang                      LCpl SHUM Ho Yin

Order No.109    Cadet Community Services Achievement Ribbon

The Commanding Officer has been pleased to approve the following awards to the following cadet members with retroactive effect from 15.9.16:

Second Clasp to the Cadet Community Services Achievement Ribbon

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
Cpl	IP Ming Hei	M10-17015	No 407 Sqn

First Clasp to the Cadet Community Services Achievement Ribbon

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
FS	CHU Wang Chun	M08-15506	No 501 Sqn

Cadet Community Services Achievement Ribbon

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
Sgt	LAU Shin Ying	F07-14247	No 507 Sqn

Order No.110    Hong Kong Air Cadet Corps Commander's Insignia

The Commanding Officer has authorized the wearing of HKACC Commander's Insignia by the following member with retroactive effect from 1.9.16:

Fg Off Harry Yiu Ming NG

The following member shall cease to wear the HKACC Commander's Insignia from 1.9.16 onward:

Fg Off Lawrence Siu Wah LEE

Order No.111    Erratum

The following entry replace the original one appeared under Order No. 75 of HQRO 7/2016:

As Recruit Instructor Officer Cadet  
LAO Chun Kit

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Order No.112     Invitation for applications: Personal Assistant to Commanding Officer  
(closes 30 September 2016)

Invitation is now open for active duty Flight Lieutenants and Flying Officers to apply for the post of Personal Assistant to Commanding Officer (PA to CO).

This is a secondary appointment in addition to the appointee's primary posting in whatever capacity.

Qualities Required

Good knowledge of HKACC and service etiquette; mature and outgoing personality; excellent communication skill and language proficiency (Chinese and English); willingness to contribute extra time and effort to serve the Corps on top of those required of the primary post.

Duties

- (a) To assist the Commanding Officer in discharging his duties, notably in the area of administration/governance, diary keeping, policy formulation and review, and participation in key events.
- (b) To assist the Commanding Officer in the preparation of correspondence, addresses and speeches.
- (c) To serve as the secretary to the Commanding Officer's Strategic Meetings.
- (d) With support from the Deputy Personal Assistant to Commanding Officer (DPA to CO), to manage the Commanding Officer's Office.

Interested colleagues please apply with a service record summary and CV to the Commanding Officer (c/o Administrative Manager, HQ) on or before 10 October 2016, with endorsement by the Deputy Commanding Officer (or equivalent) in charge of the group under which the applicant is serving.

Wilson W S CHAN  
Wg Cdr  
For Commanding Officer