

HEADQUARTERS ROUTINE ORDER 8/2017
by
ACTING GROUP CAPTAIN WILSON WING SHING CHAN
Commanding
HONG KONG AIR CADET CORPS

Order No.85 Change of Command

Wg Cdr Wilson Wing Shing CHAN assumed command of the Hong Kong Air Cadet Corps for the period of 22.8.17 to 3.9.17 (both dates inclusive) in the acting rank of Group Captain, vice Gp Capt LEE Kwok Wing (overseas trip).

Order No.86 New Organisation

HKACC will adopt a new organisational structure wef 1.9.17 with a view to:

- (a) Enhancing services to the following key strategic areas deemed critical to the Corps' sustained development into and beyond the 2020's :
 - (i) guidance and support to cadet members during their progression through the Cadet Rank and Classification Systems;
 - (ii) Skills Developments of all members;
- (b) Brigading operational support functions to front-line units under a single command;
- (c) Unifying the administration of Adult Training, Aviation Education, Ceremonial Services and Flight Operations under a single command; and
- (d) Inspiring adult Non-Commissioned Members (NCMs) and integrating them into the Corps' management and policy making process at all levels.

Under the new organization, the major components of the Corps are:

- (a) The Commanding Officer's Office (CO's Office)
[International Air Cadet Exchange, Personal Support and Advisory Services to CO]
- (b) Administration Group (Admin Gp)
[Corporate Services and Support, Headquarters Administration]
- (c) Institutional Advancement Group (IA Gp)
[Ha Fa Shan Camp, Information Technology Services, Mainland China Liaison, Special Developmental Projects, Uniformed Groups Liaison]
- (d) Operations Group (Ops Gp)
[Command and Control of Cadet and University Squadrons, Territorial Operations]
- (e) Skills Development and Support Group (SD&S Gp)
[General Services Training, Operational Support, Skills Development]
- (f) Training Group (Trg Gp)
[Adult Training, Aviation Education, Ceremonial Services, Flight Operations]
- (g) Honorary Officers Coordination Unit (HOCU)
[Secretariat to the Honorary Officers Cadre]

The Corps' new organisation to take effect from September 2017 onward is at Appendix A. Job description of the newly authorised position of Corps Warrant Officer is at Appendix B.

Order No 87 Senior Appointments – Honorary Officers

The Executive Board is most pleased to authorise the following Senior Appointments in the Honorary Officers Cadre with retroactive effect from 1.7.17:

- (a) Hon Gp Capt CHAN Kwok Chiu, BBS, MH, JP, to the newly created post of Honorary Air Commodore (Hon Air Cdre); and
- (b) Hon Wg Cdr Patrick Ka Wing MAK, to the rank of Honorary Group Captain, on assumption of the position of Senior Honorary Officer (SHO).

HEADQUARTERS ROUTINE ORDER 8/2017
(cont'd)

Order No.88 Promotion – Senior Member

The Executive Board has approved the following promotion with effect from 1.9.17:

To Squadron Leader
Flt Lt Savio Jor Yiu WON

Order No.89 Acting Appointments – Senior Members

The Executive Board has approved the following acting appointments

<u>Rank and Name</u>	<u>Acting Rank</u>	<u>From</u>	<u>To</u>
Sqn Ldr Peggy Siu Lan TAM (with a view to substantive promotion on assumption of the position of Deputy Commanding Officer, Skills Development and Support [DCO SD&S])	Wg Cdr	1.9.17	until further notice
Flt Lt Wilbut Chun Fai CHAN (with a view to substantive promotion on assuming the command of No 5 [New Territories West] Wing)	Sqn Ldr	1.9.17	until further notice
Flt Lt Martin Kai Bong CHOI (with a view to substantive promotion on assuming the command of No 1 [Hong Kong Island] Wing)	Sqn Ldr	1.9.17	until further notice
Flt Lt Caroline Ka Yan FUK (with a view to substantive promotion on assuming the command of the newly established Support Services Wing)	Sqn Ldr	1.9.17	until further notice
Flt Lt Winnie Siu Yee HO (with a view to substantive promotion as Officer Commanding Vocational Qualification Unit, on the Unit's elevation to wing status)	Sqn Ldr	1.9.17	until further notice

The following member ceased to act in the rank of Squadron Leader upon substantive promotion to that rank with effect from 1.9.17:

Flt Lt Savio Jor Yiu WON

Order No.90 Transfers – Senior Members

The Commanding Officer has authorized the following transfers with retroactive effect from 1.5.17:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Ag Plt Off Benny Chi Leuk LAU	Ops Gp	CS Offr CSS
Instr CHOW Kwun Tung Barry	Ops Gp	OTA MSF

The Commanding Officer has authorized the following transfers with retroactive effect from 1.8.17:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Fg Off Jackie Yee Ping KWONG	OTO, C Sqn	Reserve
Plt Off HUNG Ka Fai	LO (3) AE Wg	Reserve

The Commanding Officer has authorized the following transfers with effect from 1.9.17:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Wg Cdr John Kwok Him LI, MH, AE	DCO Fg	Chief Pilot, CO's Office
Ag Wg Cdr Peggy Siu Lan TAM	OC Ops Gp	DCO SD&S
Sqn Ldr Vickie Yuen Kwan AU	OC No 1 (HKI) Wg	OC SD&S Gp
Sqn Ldr Jethro Chun Yin CHAN	OC AT Wg	OC Trg Gp

HEADQUARTERS ROUTINE ORDER 8/2017
(cont'd)

Order No.90 Transfers – Senior Members (cont'd)

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Sqn Ldr Rayson Wing Fai CHAN	DOC Trg Gp (2) / OC C Wg	OC C Wg
Sqn Leader Pauline CHENG	OC No 2 (Kln E) Wg	OC No 2 (Kln E) Wg/Religious and Women's Affairs Adviser, CO's Office
Sqn Ldr Lawrence Hau Lim KWAN	OC No 5 (NT W)Wg	OC SD Wg
Sqn Ldr KWOK Yue	OC SD Wg	Examiner E&M Flt
Sqn Ldr Nelson Kai Sun LEE	DOC Trg Gp (1)	OC AT Wg
Sqn Ldr NG Kwok Lun	OC GST Wg	Reserve
Sqn Ldr Frankie Kwok Keung TSANG	OC No 4 (Kln W) Wg	OC Ops Gp / OC No 4 (Kln W) Wg
Sqn Ldr Cody Yiu Hong WONG, MBB	OC Ops Sp Wg	STO AE Wg
Ag Sqn Ldr Wilbut Chun Fai CHAN	OC 606 Sqn	OC No 5 (NTW) Wg
Ag Sqn Ldr Martin Kai Bong CHOI	DOC No 3 (NTE) Wg	OC No 1 (HKI) Wg
Ag Sqn Ldr Caroline Ka Yan FUK	OC CSS	OC Sp Svc Wg
Flt Lt CHEN Ming Fat	OTO, No 3 (NTE) Wg	Reserve
Flt Patrick Hon Ming FUNG	OC 301 Sqn	DOC No 3 (NTE) Wg I / OC 301 Sqn
Flt Lt Hermes Kwong Yan HO	DOC AE Wg / AAEP (H) Co-ordinator	TO AE Wg and AAEP (H) Co-ordinator
Flt Lt Charles Yiu Fun LAM	Adjt TFF	LO, HQ SD&S Gp
Flt Lt Rex Chi Man LAU	Adjt Ops Gp	OC GST Wg
Flt Lt Joey Kit Ying LEUNG	DOC GST Wg	TO GST Wg
Flt Lt John Chiu Chung LEUNG	OC TFF	TO ACT Flt, AT Wg
Flt Lt Leo Yee Chung LO	OC CT Sqn	Reserve
Flt Lt Handerson Kwan Cheong LUK	Adjt, HQ Ops Sp Wg	Chief Academic Adviser, VQU
Flt Lt Marvin Cheung Fai NG	OTO No 5 (NTW) Wg	TO TOS Wg
Flt Lt Steven Ka Ho PANG	Adjt AE Wg	DOC AE Wg
Flt Lt Chris Ping Yiu POON	OTO TFF	TO ACT Flt, AT Wg
Flt Lt Aubrey Wai Ming SO	OTO TFF	TO ACT Flt, AT Wg
Flt Lt Roy Wing Cheong TANG	OTO No 1 (HKI) Wg	OC TFF
Flt Lt Dorothy Chung Fan TONG	OTO No 6 Wg	OC 606 Sqn
Flt Lt Coda Sui Ting TSOI	OC 308 Sqn	DOC No 3 (NTE) Wg II / OC 308 Sqn
Flt Lt Alexandra Yin Sun WONG	Adjt GST Wg	TO GST Wg
Flt Lt Owen Wai Kei WONG	DOC Ops Sp Wg	DOC Sp Svc Wg
Fg Off Cherry Cheuk Yee CHAN	2IC CSS	OC CSS
Fg Off Miranda Mei In HO	OTO TFF	Member, ACT Flt, AT Wg
Fg Off HO Tai Ching	2IC CT Sqn	OC CT Sqn
Fg Off Donald Chi Duen LAM	OTO TFF	TO ACT Flt, AT Wg
Fg Off Phoebe Kwan Wai LEE	OC A&S Flt, GST Wg	Adjt AE Wg
Fg Off Sandy Yuet King LEUNG	OTO TFF	TO ACT Flt, AT Wg
Fg Off NG Wing Yee	OTO TFF	TO AvSF, AE Wg
Fg Off Danny Kam Kong TING	2IC TFF	TO AvSF, AE Wg
Fg Off William Chun Wai TSANG	OTO CSS	Reserve
Fg Off WAI Pak Kee	OTO TFF	TO ACT Flt, AT Wg
Fg Off Elaine Hoi Ting WONG	Wg LOGO, Ops Sp Wg	TO AvSF, AE Wg
Plt Off Janice Wai Mei CHAN	OTO TFF	Member, AvSF, AE Wg
Plt Off Sunny Kwai Fai HO	OTO TFF	Member, AvSF, AE Wg
Plt Off Rachel Shuk Yee LO	Wg LO, Ops Sp Wg	TO AvSF, AE Wg

HEADQUARTERS ROUTINE ORDER 8/2017
(cont'd)

Order No.90 Transfers – Senior Members (cont'd)

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Plt Off Max Chui Shan MAK	OTO CSS	2IC CSS
Plt Off Claudia Pui Shuen NG	OTO No 3 (NTE) Wg	Reserve
Plt Off Prinvis Wai Ting WONG	OTO TFF	OTO, ACT Flt, AT Wg
Ag Plt Off LAU Ting Ming	OTO CT Sqn	2IC, CT Sqn
Ag Plt Off Elaine Yee Lam LO	TO GST Wg	Reserve
WO LI Chun Yip Leo	WO IASU	TO Trg Gp HQ
WO MAK Kwok Keung	OTO TFF	TO ACT Flt, AT Wg
WO TSE Kam Wing	Wg WO, No 3 (NTE) Wg	Corps WO
WO WONG Yiu Chung	OTO TFF	TO ACT Flt, AT Wg
Ag WO LEE Hoi Yi Oli	DPA to CO/ Wg WO, Ops Sp Wg	DPA to CO/ Wg WO, Sp Svc Wg
Sgt Instr CHAN Wai Hong Welcome	Photographer, Photo Flt, Ops Sp Wg	OTA TOS Wg
Sgt Instr FUNG Hong Kit	OTA TFF	TA ACT Flt, AT Wg
Sgt Instr FUNG Tak Chi	SNCO CSS	TA ACT Flt, AT Wg
Sgt Instr NG Man Ho Andy	OTA No 302 Sqn	TA TOS Wg
Instr CHIU Hoi Ki Dora	OPA CSS	Reserve
Instr KWOK Chi Ching	OPA CSS	LA MLAU
Instr KWONG To Wing	OTA TFF	TA AvSF, AE Wg
Instr NG Sin Yu	OPA CSS	Reserve
Instr SIU Kei Yung	OPA CSS	Reserve
Instr WONG Tin Leung	OPA TFF	TA ACT Flt, AT Wg
CI LEUNG Mei Ling	No 504 Sqn	Reserve

Order No.91 Promotions – Cadet Members

The Commanding Officer has approved the following promotions with retroactive effect from 16.8.17:

<u>Rank</u>	<u>Name</u>	<u>To Cadet Lance Corporals</u>	<u>S/N</u>	<u>Unit</u>
BC	YIU Pak-hong		M12-19333	No 103 Sqn
BC	NGAI Ting-chun		M13-20352	No 606 Sqn
BC	CHEUNG Ting-pan		M13-20457	No 103 Sqn
BC	AU Tsz-ching		F14-21866	No 102 Sqn
BC	CHEUNG Wing-lam		F14-22472	No 105 Sqn
BC	CHAN Tsz-ching		F14-22473	No 105 Sqn
BC	SHAW Ryan		M15-22845	No 101 Sqn
BC	LEE Pui-ting Erica		F15-22621	No 102 Sqn
BC	LAM Yu		M15-22709	No 103 Sqn
BC	HO Tsz-yan		F15-22713	No 103 Sqn
BC	CHEUNG Shun-him Aron		M15-22719	No 103 Sqn
BC	TAM Chun-yan Abby		F15-23371	No 105 Sqn

The Commanding Officer has approved the following promotions with effect from 1.9.17:

<u>Rank</u>	<u>Name</u>	<u>To Cadet Sergeants</u>	<u>S/N</u>	<u>Unit</u>
Cpl	KONG Chun Hin		M11-18429	No 407 Sqn
Cpl	LAU Ka Wai		M11-19053	No 403 Sqn

**HEADQUARTERS ROUTINE ORDER 8/2017
(cont'd)**

Order No.91 Promotions – Cadet Members (cont'd)

<u>Rank</u>	<u>Name</u>	<u>To Cadet Corporals</u> <u>S/N</u>	<u>Unit</u>
LCpl	WONG Hon Yin	M10-17593	No 203 Sqn
LCpl	KO Sin Yiu	F14-22278	No 402 Sqn
LCpl	TSUI Yan Ching	F14-22279	No 402 Sqn
BC	TONG Ka Kiu Cathy	F11-18189	No 304 Sqn
BC	LEUNG Brandon	M11-18316	No 206 Sqn
BC	YIP Ho Yeung	M12-19254	No 304 Sqn
BC	CHOW Tsz fung	M12-19373	No 304 Sqn

Order No.92 Classification Advancements – Cadet Members

The Commanding Officer has approved the following classification advancements with effect from 1.9.17:

<u>Rank</u>	<u>Name</u>	<u>To First Class Cadets</u> <u>S/N</u>	<u>Unit</u>
LCpl	WAN Man Kin	M11-18324	No 203 Sqn
LCpl	CHENG Ka Ling	F13-21589	No 203 Sqn
LCpl	KO Sin Yiu	F14-22278	No 402 Sqn
LCpl	TSUI Yan Ching	F14-22279	No 402 Sqn
LCpl	WONG Ho Wing	F14-22280	No 402 Sqn
BC	CHAN Ho Lam Hayley	F15-23290	No 402 Sqn

Order No.93 Qualified First Aiders

The Commanding Officer has authorized the wearing of the First Aider Tab with effect from 1.9.17 by the following cadet members who have qualified for the St John Adult First Aid certificate:

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
LCpl	SZETO Ho Yin	M13-21081	No 213 Sqn	4.5.20
LCpl	YAU Ho Yin	M13-21087	No 213 Sqn	4.5.20
1CC	CHAN Oi Mun	F13-20908	No 101 Sqn	22.4.20
1CC	CHENG Wai Nam	F14-21970	No 101 Sqn	22.4.20

Elementary First Aid Instructor

<u>Renewal</u> <u>Rating</u>	<u>Rank & Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	WO LAI Yuk Man	O-941	No 313 Sqn	31.12.19

**HEADQUARTERS ROUTINE ORDER 8/2017
(cont'd)**

Order No.94 Appointments: Qualified Instructors

The Commanding Officer has authorized the following appointments on the recommendation of DCO
Trg:

Qualified Aviation Instructors

New Registrations

<u>Rating</u>	<u>Rank & Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	Ag Plt Off Jerry Chun Him HO	O-3475	214 Sqn	30.6.20
Instructor	OT CHUI Wing Yin	F12-19938	602 Sqn	30.6.20
Instructor	FS TAM Cheuk Him	M09-16956	303 Sqn	30.6.20
Instructor	Cpl CHAN Ching Ting	M09-16090	304 Sqn	30.6.20
Instructor	Cpl HO Ho Yin	M11-18743	308 Sqn	30.6.20
Instructor	Cpl TSE Lai Hong	M12-19544	407 Sqn	30.6.20
Instructor	Cpl CHEUNG Ho Ming	M10-17634	407 Sqn	30.6.20
Instructor	Cpl MAI Kok Chi Curtis	M12-19539	407 Sqn	30.6.20
Instructor	Cpl MAN Hoi Kit Justin	M12-19540	407 Sqn	30.6.20
Instructor	Cpl WHU Chi Hin	M10-17481	501 Sqn	30.6.20
Instructor	Cpl LAM Chun Hei	M08-15784	505 Sqn	30.6.20

Order No.95 Qualified Aviation Instructor Lanyard

The Commanding Officer has been pleased to approve the award of Qualified Aviation Instructor (QAI) rating to the following cadet members with retroactive effect from 18.6.17. They are henceforth authorised to wear the blue lanyard signifying their status of QAI on their uniform whilst being cadet members:

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
FS	TAM Cheuk Him	M09-16956	No 303 Sqn
Cpl	CHAN Ching Ting	M09-16090	No 304 Sqn
Cpl	HO Ho Yin	M11-18743	No 308 Sqn
Cpl	TSE Lai Hong	M12-19544	No 407 Sqn
Cpl	CHEUNG Ho Ming	M10-17634	No 407 Sqn
Cpl	MAI Kok Chi Curtis	M12-19539	No 407 Sqn
Cpl	MAN Hoi Kit Justin	M12-19540	No 407 Sqn
Cpl	WHU Chi Hin	M10-17481	No 501 Sqn
Cpl	LAM Chun Hei	M08-15784	No 505 Sqn

Order No.96 UK ACO Cadet 100 Badge

The Commanding Officer has authorized the exceptional wearing of the United Kingdom Air Cadet Organisation "Cadet 100 Badge" by the following member with retroactive effect from 9.7.17 for his achievement of outstanding results at the Inter-Services Cadet Rifle Meeting (ISCRM), Bisley, UK:

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
BC	CHOW Tsz Fung	M12-19373	No 304 Sqn

**HEADQUARTERS ROUTINE ORDER 8/2017
(cont'd)**

Order No.97 UK Air Cadet Organisation Leadership Badge

The Commanding Officer has granted exceptional authorization for the wearing of the United Kingdom Air Cadet Organisation (UK ACO) Leadership Badge by the following cadet members with effect from 1.9.17 for successfully completing the UK ACO Air Cadet Leadership Course:

<u>Rank & Name</u>	<u>Unit</u>
Cpl LAM Hui Ching	No 313 Sqn
Cpl LAI Cheuk Fung	No 403 Sqn
Cpl Lam Tsz Yan, Angel	No 404 Sqn
Cpl LAI Pui Sun	No C Sqn

Order No.98 Hong Kong Air Cadet Corps Commander's Insignia

The Commanding Officer has authorized the wearing of HKACC Commander's Insignia by the following members with effect from 1.9.17:

Sqn Ldr Nelson Kai Sun LEE Ag Sqn Ldr Wilbut Chun Fai CHAN Ag Sqn Martin Kai Bong CHOI
WO TSE Kam Wing

The following members shall cease to wear the HKACC Commander's Insignia from 1.9.17 onward:

Wg Cdr John Kwok Him LI, MH, AE Sqn Ldr Lawrence Hau Lim KWAN

Order No.99 Promotion Exercise for Senior Members: Mid-Year Round 2017

Recommendations are now invited from DCOs and OC HOCU for the promotion of senior members under their command. Any of the following four types of promotion may be recommended:

- (a) from Flying Officer to Flight Lieutenant;
- (b) from Pilot Officer to Flying Officer; and
- (c) from Warrant Officer for direct appointment to either Pilot Officer or Flying Officer.

Interview of candidates shortlisted for promotion from Fg Off to Flt Lt and from WO to Plt Off/Fg Off will be held in October 2017. Recommendations should reach CSO via WO WONG S M, AO, not later than 31 August 2017. Late recommendations will not be accepted. All recommendations will be vetted by CSO against established promotion criteria before submission to CO for his consideration. Candidates who have not undergone performance appraisal and/or have not submitted duty hours for the year 2016 may not be considered. Successful candidates will have 1 July 2017 as their effective promotion date.

Order No.100 Erratum

The following entry replace the original one appeared under Order No.76 of HQRO 7/2017:

~~Plt Off Fg Off~~ Bhim Tak Ching HON Sqn Adj, No 304 Sqn OTO C Wg

Wilson W S CHAN
Ag Gp Capt
Acting Commanding Officer