

Job Description
Corps Warrant Officer
Hong Kong Air Cadet Corps

Rank : Warrant Officer
Responsible to : Commanding Officer

Main Duties and responsibilities –

- (a) To act as the personal adviser to the Commanding Officer, Hong Kong Air Cadet Corps, on all issues regarding the interest, integration, development, discipline, morale, readiness, utilization and progress of the Non-commissioned Members (NCM) cadre, comprising warrant officers, sergeant instructors, instructors and cadet members.
- (b) To function as an advocate of the Commanding Officer by promoting his/her vision, elaborating on his/her intent, and explaining his/her directions to NCMs.
- (c) To serve as a member of the HKACC Senior Management Team (SMT), and in such capacity, as a spokesperson to address the issues of NCMs.
- (d) To consult and convene regular meetings with Group, Wing, Squadron and Unit Warrant Officers in carrying out the functions, roles, duties and responsibilities of the Corps WO.
- (e) To be attentive and diligent to his/her own dress and deportment at all times so as to set the standard for all ranks to follow.
- (f) To discharge such duties as the Commanding Officer may see fit from time to time.

Privileges –

- (a) The Corps Warrant Officer shall be addressed by his/her rank, by his/her appointment, or as Mr/Ms SURNAME.
- (b) Whilst holding the appointment, the Corps Warrant Officer is entitled to wear the HKACC Commander's Insignia, and to carry the Corps WO's cane as a unique symbol of his/her office.
- (c) In spite of his/her special position, the Corps Warrant Officer remains a Non-commissioned Member and, as such, is obliged to render salute to all commissioned officers.

1 July 2017