

**HEADQUARTERS ROUTINE ORDER 12/2017**

**by**  
**GROUP CAPTAIN LEE Kwok Wing**  
**Commanding**  
**HONG KONG AIR CADET CORPS**

\*\*\*\*\*

Order No.133 Honours and Awards

It is hereby announced that the wearing of the following medal by members whose names listed hereunder has been approved by the governing authority:

Hong Kong Air Cadet Corps 40<sup>th</sup> Anniversary Commemorative Medal

Flt Lt (sp) CHAN Chi Ming	Flt Lt LEUNG Man Fai	Flt Lt TAM Kwok Keung
Fg Off (sp) KWAN Chun Pang	Fg Off LAM Wai Kit	Fg Off LAI Wing Yan
Fg Off HO Ho Chun	Plt Off LAW Wan Chung	Plt Off WANG San Sum Tung
Plt Off LOWN Wai Lun	Ag Plt Off KWOK Chi Man	Ag Plt Off LAU Chi Leuk
WO Au Ka Hung Erick	Sgt Instr WONG Shui Lin	Sgt Instr LEUNG Lai King
Instr (sp) TSE Tat Hang	Instr WONG Hin Chung	OT LAM Tsz Tsun
OT TANG Ming Kong	OT FANG Nuo Ya	OT MAN Kwun ho
OT TONG Kin Fung	Off Cdt KAN Hei	LCpl CHEUNG Ka Hung
LCpl YUEN Lok Fai	LCpl YU Hiu Wa	BC YEUNG Pak Kit
BC LEE Yin Man	BC Lo Lut Yi	

Order No.134 Appointments – Senior Members

The Commanding Officer has authorised the following appointments with retroactive effect from 1.12.17:

As Officer Trainees (No 602 [HKU SPACE] Squadron)

LAM Tsz Chun	TANG Ming Kong	CHONG Hiui Lam
TSE Ho Ting	POON Chun Yin	

The Commanding Officer has authorised the following appointment with retroactive effect from 1.12.17:

As Officer Trainee (No 607 [Lingnan University] Squadron)

MAK Shun Yin

The Commanding Officer has authorised the following appointment with retroactive effect from 1.12.17:

As Officer Trainee (No 608 [OUHK] Squadron)

TAM Fan Sang

The Commanding Officer has authorised the following appointments with retroactive effect from 18.12.17:

As Specialist Sergeant Instructor (Med Sqn)

TAM Lai Mei

As Civilian Flight Officer (Fg Sqn)

HUI Kai Shing

Order No.135 Promotions – Senior Members

The Commanding Officer has approved the following promotions with retroactive effect from 1.7.17:

To Flight Lieutenants

Fg Off Harry Yiu Ming NG	Fg Off Shirley Yuen Yi WONG
--------------------------	-----------------------------

To Specialist Flight Lieutenants

Fg Off (sp) Anthony Hon Lam AU	Fg Off (sp) Leo Wing Shun CHAN
--------------------------------	--------------------------------

**HEADQUARTERS ROUTINE ORDER 12/2017  
(cont'd)**

\*\*\*\*\*

Order No.135 Promotions – Senior Members (cont'd)

The Commanding Officer has also been pleased to approve the commissioning of the following exceptionally experienced warrant officer, effective 1.1.18:

As Flying Officer  
WO NG Chun Kei Murphy

Order No.136 Acting Appointments – Senior Member

The Commanding Officer has approved the following acting appointment with a view to substantive promotion:

<u>Rank and Name</u>	<u>Acting Rank</u>	<u>From</u>	<u>To</u>
Fg Off Yvette Leung Man LAM	Flt Lt	1.1.18	31.12.18

The Commanding Officer has approved the following acting appointment:

<u>Rank and Name</u>	<u>Acting Rank</u>	<u>From</u>	<u>To</u>
Instr LEE Man Kit	Sgt Instr	30.11.17	30.11.17
(To discharge duty as lining party commander in ceremonial deployment on 30.11.17)			

Order No.137 Transfers – Senior Members

The Commanding Officer has authorised the following transfers with retroactive effect from 1.12.17

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Sqn Ldr Francis Chun CHAN	Adj, Ops Gp	DOC Ops Gp / OC No 4 (Kln W) Wg
Flt Lt Dick Siu Hung CHAN	OTO, No 1 (HKI) Wg	OTO, No 101 Sqn
Flt Lt WONG Tik Lun	OTO, No 1 (HKI) Wg	Reserve
Flt Lt Jonathan Pak Yi SO	OTO, No 1 (HKI) Wg	Reserve
Fg Off Paul Kwok Kwong YUEN	OTO, No 1 (HKI) Wg	Reserve
Fg Off Simon Chung Tak YU	2IC, No 101 Sqn	Reserve
Plt Off CHAN Wai Hin	OTO, No 1 (HKI) Wg	OTO, No 107 Sqn
Plt Off Claire Wai Yi CHAN	OTO, No 105 Sqn	Reserve
Plt Off Aileen Ngar Lam CHAN	OTO, No 107 Sqn	Reserve
Plt Off CHEUNG Ka Ling	OTO, No 105 Sqn	2IC, No 105 Sqn
Plt Off Faye Yu Fai CHEUNG	OTO, No 107 Sqn	Reserve
Plt Off Laurence Cheuk Wang LEE	OTO, Ops Gp HQ	OTO, No 103 Sqn
Plt Off Jane Kwai Heung LEE	OTO, No 108 Sqn	Reserve
Plt Off Kendrick Hei Lok LEUNG	OTO, No 1 (HKI) Wg	OTO, No 102 Sqn
Plt Off Kieron Siu Ki LO	Adj, No 101 Sqn	2IC, No 101 Sqn
Plt Off Vicky Wing Yan MO	Reserve	Adj, FT Flt
Plt Off Terry Yu Hin NG	OTO, Ops Gp HQ	OTO, No 103 Sqn
Plt Off Carmen Ka Man SIN	2IC, No 105 Sqn	OTO, No 105 Sqn
Plt Off Ruby Fung Shan YIP	OTO, No 1 (HKI) Wg	Reserve
Ag Plt Off HUNG Yim Wa	OTO, No 1 (HKI) Wg	OTO, No 103 Sqn
Ag Plt Off SHUM Irene	OTO, No 103 Sqn	Reserve
Sgt Instr KWOK Ho Chu Amy	OTO, No 1 (HKI) Wg	OTA, No 108 Sqn
Sgt Instr MOK Chun Hung	OTO, No 1 (HKI) Wg	OTA, No 104 Sqn
Sgt Instr WU Wai Ting Jessica	OTA, No 101 Sqn	Reserve
Instr CHAIT Kai Wai Edward	OTA, No 108 Sqn	Reserve
Instr CHOW Chun Kit Fox	OTA, No 104 Sqn	Reserve

**HEADQUARTERS ROUTINE ORDER 12/2017  
(cont'd)**

\*\*\*\*\*

Order No.137 Transfers – Senior Members (cont'd)

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Instr CHU Kwok Kei	OTA, No 103 Sqn	Reserve
Instr MAK Wing Bun Ben	OTA, No 108 Sqn	Reserve
Instr YIP Wing Chuen Jacky	OTA, No 102 Sqn	Reserve

The Commanding Officer has authorised the following transfers with effect from 1.1.18:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Sqn Ldr Brenda Wing Sze CHAN	OC MSF, Sp Svc Wg	LO MSF, Sp Svc Wg
Flt Lt Alexandra Yin Sun WONG	TO, GST Wg	TO, NCOT Flt, GST Wg
Flt Lt Victor Chi Fai LAI	OC FA Flt, SD Wg	Reserve
Flt Lt (sp) WONG Hin Keung	Med Sqn	OC FA Flt, SD Wg (on secondment)
Ag Flt Lt Yvette Leung Man LAM	2IC MSF, Sp Svc Wg	OC MSF, Sp Svc Wg
Fg Off (sp) WONG Koon Lap	TO Phy Asmt Flt, SD Wg	OC Phy Asmt Flt, SD Wg
Plt Off Ivan Ho Wai CHEUNG	OC Phy Asmt Flt, SD Wg	Reserve
Sgt Instr LAU Pui Kwan Phyllis	CSS	OTO Sp Svc Wg
Instr LEE Yuen Wa Ide	CSS	OTA Sp Svc Wg

Order No.138 Promotions – Cadet Members

The Commanding Officer has approved the following promotions with retroactive effect from 1.12.17:

<u>Rank</u>	<u>Name</u>	<u>To Cadet Lance Corporals</u>	<u>S/N</u>	<u>Unit</u>
ICC	CHAN Long Ki		M13-20412	No 308 Sqn
ICC	TO Sing Hin		M15-22921	No 407 Sqn
BC	TSUI Nok Hin		M15-22634	No 102 Sqn
BC	TSUI Mei Sze		F15-22627	No 102 Sqn
BC	HO Wing Tung Georgia		F16-23509	No 102 Sqn
BC	KWOK Anson		M12-19346	No 102 Sqn
BC	CHAN Hok Tuen Brendon		M16-23568	No 102 Sqn
BC	CHEUNG King Yau		M15-22987	No 105 Sqn
BC	LUK Ho Tin		M16-24120	No 105 Sqn
BC	CHU Siu Tung		F16-24121	No 105 Sqn
BC	LEUNG Chi Hang		M16-24122	No 105 Sqn
BC	CHEUNG Hau Ning		M13-21185	No 403 Sqn
BC	CHEUNG Tsz Yeung		M15-23184	No 403 Sqn
BC	NG Tin Ming		M15-23186	No 403 Sqn
BC	LAM Chun Hei		M15-23188	No 403 Sqn
BC	MOK Ki Cheong		M15-23189	No 403 Sqn
BC	LAW Chi Ho		M15-23191	No 403 Sqn
BC	NG Tin Lok		M15-23194	No 403 Sqn
BC	YIM Wai Ho Magnus Kieron		M15-23197	No 403 Sqn
BC	YUEN Hin Pui		M15-23250	No 405 Sqn
BC	LAI Yan Ho		M15-23251	No 405 Sqn
BC	SZE Ying Yu		F16-24250	No 405 Sqn
BC	SIN Po Yi		F16-24251	No 405 Sqn
BC	LO Pui Him		M14-22308	No 407 Sqn
BC	CHEUNG Tin Chi		M15-22904	No 407 Sqn
BC	CHIANG Tsun Lam		M15-22907	No 407 Sqn
BC	YAU Chun Yip		M15-22927	No 407 Sqn
BC	LAU Chi Ho		M14-22265	No 508 Sqn

**HEADQUARTERS ROUTINE ORDER 12/2017  
(cont'd)**

\*\*\*\*\*

Order No.138 Promotions – Cadet Members (cont'd)

The Commanding Officer has approved the following promotions with effect from 1.1.18:

<u>Rank</u>	<u>Name</u>	<u>To Cadet Sergeants</u>	<u>S/N</u>	<u>Unit</u>
Cpl	TUNG Hoi Hin		M10-18044	No 505 Sqn
Cpl	LEE Ka Hang		F10-18051	No 505 Sqn

<u>Rank</u>	<u>Name</u>	<u>To Cadet Corporals</u>	<u>S/N</u>	<u>Unit</u>
LCpl	SO Chak Fai		M14-22437	No 301 Sqn
1CC	CHUNG Kiu Fung		M14-22353	No 501 Sqn
1CC	NG Chak Yin		M14-22367	No 501 Sqn

Order No.139 Classification Advancements – Cadet Members

The Commanding Officer has approved the following classification advancements with effect from 1.1.18:

<u>Rank</u>	<u>Names</u>	<u>To Leading Cadets</u>	<u>S/N</u>	<u>Unit</u>
Cpl	CHUNG Man Kwong		M09-16662	No 105 Sqn
Cpl	MAK Li Hon		M13-21450	No 407 Sqn
Cpl	NG Ngai For		M13-21454	No 407 Sqn
Cpl	LO Tsz Long		M13-21459	No 407 Sqn
Cpl	SO Fan Long		M13-21464	No 407 Sqn

Order No.140 Qualified First Aiders

The Commanding Officer has authorized the wearing of the First Aider Tab with retroactive effect from 1.12.17 by the following cadet members who have qualified for the St John Adult First Aid certificate:

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Cpl	KAN Chi Ho	M10-18126	No 506 Sqn	12.8.19
1CC	NGAN Hiu Laam	F14-22126	No 302 Sqn	23.8.20
BC	WONG Alex Hin Kei	M14-22388	No 401 Sqn	31.8.20
BC	SIU Wing Yiu	F15-22960	No 502 Sqn	18.9.20
BC	FONG Yan Nok	F15-23304	No 214 Sqn	27.7.20
BC	YU Hui Ying	F15-23431	No 502 Sqn	18.9.20
BC	LEUNG Wing Sze Jacqueline	F16-23788	No 501 Sqn	10.8.20
RC	SIU King Hung	M17-24500	C Sqn	27.7.20

Renewals

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Cpl	LEE Chak Sum	M09-16614	No 308 Sqn	10.8.20

**HEADQUARTERS ROUTINE ORDER 12/2017  
(cont'd)**

\*\*\*\*\*

Order No.141    Appointments: Qualified Instructors

The Commanding Officer has authorized the following appointments on the recommendation of DCO SD&S:

Footdrill Instructors

New Registration

<u>Rating</u>	<u>Rank &amp; Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	Sgt FUNG Chi Wai	F09-16349	No 108 Sqn	31.12.20
Instructor	Cpl HUI Wai Kin	M09-16365	No 108 Sqn	31.12.20
Instructor	Sgt KONG Chun Hin	M11-18429	No 407 Sqn	31.12.20
Instructor	Sgt LAU Ka Wai	M11-19053	No 403 Sqn	31.12.20

Renewals

<u>Rating</u>	<u>Rank &amp; Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	Sgt Instr CHUNG Kai Yin	O-3101	AT Wg	31.12.20
Instructor	Cpl LEE Ming Yin	M11-16193	No 407 Sqn	31.12.20
Instructor	Cpl LAU Wai Kwan	M11-16198	No 407 Sqn	31.12.20

Physical Assessment Instructors

Renewals

<u>Rating</u>	<u>Rank &amp; Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	WO CHO Shun Leung	O-2075	No 6 Wg	31.12.20
Instructor	Sgt Instr CHUNG Kai Yin	O-3101	AT Wg	31.12.20
Instructor	Instr WONG Hin Chung	O-3827	AT Wg	31.12.20
Instructor	Off Cdt CHU Wang Chun	O-3806	AT Wg	31.12.20

Elementary First Aid Instructor

Renewals

<u>Rating</u>	<u>Rank &amp; Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	Flt Lt CHOI Sui Ting	O-2138	No 308 Sqn	31.12.20

Order No.142    Hong Kong Award for Young People

The Commanding Officer has authorized the wearing of the HKAYP Badge by the following cadet members with retroactive effect from 1.12.17 upon their successful completion of the established requirements:

Bronze Badge

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
Cpl	TONG Ka Kiu Cathy	F11-18189	No 304 Sqn
LCpl	LI Cheuk Yin Jerry	M14-21627	C Sqn

Order No.143    Honour Guard Badge

The Commanding Officer, on the recommendation of the Deputy Commanding Officer (Training), has authorized the wearing of the Honour Guard Badge by the following members with effect from 1.1.18, in accordance with the regulations governing the award of the Honour Guard Badge:

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
Fg Off (sp)	Hugo Ho Wan CHAM	O-1001	Med Sqn
Plt Off	Alfred Chun Wa SO	O-3424	C Sqn
LCpl	SO Chak Fai	M14-22437	301 Sqn
BC	CHOY Tak Lai	M14-21936	C Sqn
BC	CHAN Ethan	M15-22561	C Sqn
BC	YIP Ki Chun Paco	M15-23008	C Sqn
BC	WONG Yau Ho	M15-23174	C Sqn
BC	CHOW Charlene	F16-24159	C Sqn

**HEADQUARTERS ROUTINE ORDER 12/2017  
(cont'd)**

\*\*\*\*\*

Order No.144    Hong Kong Air Cadet Corps Commander's Insignia

The Commanding Officer has authorized the wearing of HKACC Commander's Insignia by the following member with retroactive effect from 1.12.17:

Sqn Ldr Francis Chun CHAN

Order No.145    Promotion Exercise for Senior Members (2018 First Round)

Recommendations are now invited from DCOs and OC HOCU for the promotion of senior members under their command. Any of the following six types of actions may be recommended:

- (a) Promotion from Flying Officer to Flight Lieutenant;
- (b) Promotion from Pilot Officer to Flying Officer;
- (c) Confirmation of Acting Pilot Officer as Pilot Officer;
- (d) Direct commissioning of exceptionally experienced Warrant Officer to either Pilot Officer or Flying Officer;
- (e) Promotion from Sergeant Instructor to Warrant Officer; and
- (f) Promotion from Instructor to Sergeant Instructor.  
(recommendations for [e] and [f] accepted all year round)

Interviews for candidates shortlisted for promotion from Fg Off to Flt Lt and from WO to Plt Off/Fg Off will be held in March, 2018. Recommendations should reach CSO via WO WONG S M, AO, not later than 15 February 2018. Late recommendations will not be accepted. All recommendations will be vetted by CSO against established promotion criteria before submission to CO for his consideration. Candidates who have not undergone performance appraisal and/or have not submitted duty hours during the year 2017 may not be considered. Successful candidates will normally have 1 January 2018 as their effective promotion date.

Order No.146    Logging of Duty Hours by Senior Members

Please be notified that the deadline for the submission of detailed duty hours logs for the year 2017 by senior members to the Commanding Officer (Attn: WO WONG S M, AO) is 24 January 2018, should recognition for volunteer community service from the Social Welfare Department (SWD) be sought. Members who do not seek SWD recognition may elect to have their 2017 annual duty hours summarily indicated on the Performance Appraisal Form for submission not later than 15 February 2018. Senior members who do not satisfy the minimum annual efficiency requirement (100 duty hours) may not be considered for promotion, and will forfeit one year's seniority for the purpose of accumulating efficient service toward the Hong Kong Cadet Forces Medal.

Wilson W S CHAN  
Wg Cdr  
For Commanding Officer