

**HEADQUARTERS ROUTINE ORDER 1/2019**  
by  
**GROUP CAPTAIN CHAN MAN LANG, IDSM**  
**Commanding**  
**HONG KONG AIR CADET CORPS**

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Order No.1 Chinese New Year

The Commanding Officer wishes all ranks a happy “Year of the Pig” with good health and fortune.

Order No.2 Honours and Awards

It is hereby announced that the wearing of the following medal by member whose name listed hereunder has been approved by the governing authority:

Hong Kong Air Cadet Corps 30<sup>th</sup> Anniversary Commemorative Medal  
Flt Lt Alex Chun Pang FUNG

Order No.3 Transfers – Senior Members

The Commanding Officer has authorised the following transfer with retroactive effect from 4.11.18:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Instr TO Yee Man Tania	Trg Gp	AA, AE Wg

The Commanding Officer has authorised the following transfer with retroactive effect from 1.12.18:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Sqn Ldr Pheona Pui Wah SIU	OC HFSC	HQ, IA Gp

The Commanding Officer has authorised the following transfers with retroactive effect from 1.1.19:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Fg Off Peter Ho Yin LEUNG	OTO, No. 406 Sqn	OTO, Fg Sqn
Fg Off (sp) MAK Wing Hin	AE Wg	LO(1), AE Wg
Plt Off Howard Ho Yan CHU	TO, GST Wg	Adj, GST Wg

The Commanding Officer has authorised the following transfers with retroactive effect from 12.1.19:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Flt Lt CHAN Chee Wing	Ops Gp	HQ No 1 (HKI) Wg
Plt Off YEUNG Kwok Fun	Ops Gp	OTO, No 202 Sqn
Plt Off TO Kwok Leung	Ops Gp	HQ No 6 Wg
Plt Off AU Hei Ching	Ops Gp	OTO, No 302 Sqn
Plt Off CHAN Lok Sze	Ops Gp	OTO, No 408 Sqn
Plt Off FU Ho Cheong	Ops Gp	OTO, No 404 Sqn
Plt Off HUI Hau Wai	Ops Gp	OTO, No 408 Sqn
Plt Off KONG Pui Ying	Ops Gp	OTO, No 302 Sqn
Plt Off LAU Ka Wai	Ops Gp	OTO, No 404 Sqn
Plt Off Victor Ka Chun LEE	Ops Gp	HQ No 1 (HKI) Wg
Plt Off LI Kam Po	Ops Gp	OTO, No 402 Sqn
Plt Off Ray Pak Sze MA	Ops Gp	OTO, No 201 Sqn
Plt Off Adam Wing Lun TANG	Ops Gp	OTO, No 507 Sqn
Plt Off WONG Wing Yan	Ops Gp	OTO, No 308 Sqn
Plt Off YEUNG Shun Ching	Ops Gp	HQ No 1 (HKI) Wg
Ag Plt Off LAM Chun Hei	Ops Gp	HQ No 5 (NT W) Wg
Ag Plt Off LAU Shin Ying	Ops Gp	HQ No 1 (HKI) Wg

## HEADQUARTERS ROUTINE ORDER 1/2019 (cont'd)

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### Order No.3      Transfers – Senior Members (cont'd)

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
Ag Plt Off LUNG Chun Lok	Ops Gp	HQ No 1 (HKI) Wg
Ag Plt Off TANG Yuk Wah	Ops Gp	OTO, No 203 Sqn
Ag Plt Off Cathy Ka Kiu TONG	Ops Gp	OTO, No 304 Sqn
Ag Plt Off Charlie Cho Yu WAN	Ops Gp	HQ No 1 (HKI) Wg
Sgt Instr CHOW Wing Kwong	Ops Gp	HQ No 5 (NT W) Wg
Sgt Instr KO Ying Chi	Ops Gp	HQ No 6 Wg
Sgt Instr SUM Man Lung	Ops Gp	HQ No 6 Wg
Sgt Instr TAM Tim Hung	Ops Gp	HQ No 6 Wg
Instr CHENG Wai Man	Ops Gp	HQ No 6 Wg
Instr FONG Wai Tim	Ops Gp	HQ No 6 Wg
Instr HONG Kok Cheung	Ops Gp	HQ No 5 (NTW) Wg
Instr SHE Hung Cheung	Ops Gp	HQ No 5 (NTW) Wg
Instr WONG Wing Lap	Ops Gp	HQ No 6 Wing
Instr AU Hei Yan	Ops Gp	OTA, No 302 Sqn
Instr CHAN Chi Wang	Ops Gp	OTA, No 302 Sqn
Instr CHENG Tsz Kin	Ops Gp	OTA, No 202 Sqn
Instr CHENG Wun Kiu	Ops Gp	HQ No 6 Wg
Instr CHEUNG Ka Lun	Ops Gp	OTA, No 408 Sqn
Instr CHEUNG Tsz Kin	Ops Gp	HQ No 5 (NTW) Wg
Instr CHEUNG Ying	Ops Gp	HQ No 5 (NTW) Wg
Instr CHOW Kai Chiu	Ops Gp	OTA, No 308 Sqn
Instr CHU Hin Ching	Ops Gp	HQ No 6 Wg
Instr FUNG Wing Chung	Ops Gp	HQ No 4 (Kln W) Wg
Instr HO Chun Yin	Ops Gp	OTA, No 402 Sqn
Instr HO Ka Ho	Ops Gp	HQ No 5 (NTW) Wg
Instr KWAN Wai Lun	Ops Gp	OTA, No 404 Sqn
Instr KWOK Ying Lee	Ops Gp	OTA, No 303 Sqn
Instr LAI Tsz Pui	Ops Gp	HQ No 1 (HKI) Wg
Instr LAM Yu Ping	Ops Gp	HQ No 5 (NTW) Wg
Instr LEE Kwok Hei	Ops Gp	OTA, No 302 Sqn
Instr LUI Hoi Ting	Ops Gp	HQ No 1 (HKI) Wg
Instr NGAN Hoi Yan, Hilary	Ops Gp	OTA, No 308 Sqn
Instr PANG Lok Him	Ops Gp	OTA, No 206 Sqn
Instr SHUM Shun Chit	Ops Gp	HQ No 6 Wg
Instr SO Yung Kam	Ops Gp	OTA, No 308 Sqn
Instr TAM Cheuk Him	Ops Gp	OTA, No 303 Sqn
Instr TANG Ming Chung	Ops Gp	OTA, No 214 Sqn
Instr YEUNG Regan	Ops Gp	HQ No 1 (HKI) Wg
Instr CHENG Siu Tan Jovy	Ops Gp	OTA, No 402 Sqn

The Commanding Officer has authorised the following transfers with retroactive effect from 13.1.19:

<u>Rank and Name</u>	<u>From</u>	<u>To</u>
WO CHO Shun Leung	OTO, No 6 Wg	Gp WO, HQ Ops Gp

### Order No.4      Promotions – Cadet Members

The Commanding Officer has approved the following promotions with retroactive effect from 1.1.19:

<u>Rank</u>	<u>Name</u>	<u>To Cadet Sergeants</u>	<u>Unit</u>
Cpl	AU Man Pan	S/N M10-17797	No 405 Sqn
Cpl	SHUM Chung Yan	F13-21283	No 402 Sqn

**HEADQUARTERS ROUTINE ORDER 1/2019  
(cont'd)**

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Order No.4      Promotions – Cadet Members (cont'd)

<u>To Cadet Corporals</u>			
<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
LCpl	CHAN Ting For Wilhelm	M14-22228	No 404 Sqn
BC	HUI Chun Hei	M11-19028	No 506 Sqn
BC	CHEUNG Chun Yin	M14-22349	No 501 Sqn

<u>To Cadet Lance Corporals</u>			
<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
ICC	LEE Man Him	M15-22535	C Sqn
BC	ZHOU Ching Long	M13-20379	No 102 Sqn
BC	CHAN Ka Fai	M13-20391	No 102 Sqn
BC	WONG Tsz Shing	M15-23424	No 502 Sqn
BC	CHAN Chung Hong	M16-23975	No 403 Sqn
BC	SIU Wing Yiu	F18-25277	No 507 Sqn

Order No.5      Classification Advancements – Cadet Members

The Commanding Officer has approved the following classification advancements with effect from 1.2.19:

<u>To Leading Cadet</u>			
<u>Rank</u>	<u>Names</u>	<u>S/N</u>	<u>Unit</u>
Cpl	SHUM Chun Yan	F13-21283	No 402 Sqn

<u>To First Class Cadets</u>			
<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
LCpl	NG Tsz Wai	M14-22434	No 201 Sqn
LCpl	PAU Shing Hin	M14-22481	No 201 Sqn
BC	SIN Yee Hin	M15-23237	No 404 Sqn
BC	CHEUNG Hei Lam	F16-23777	No 501 Sqn
BC	HOW Cheuk Yin	M16-24178	No 404 Sqn
BC	NG Yan Kiu	M17-25237	No 404 Sqn

Order No.6      Qualified First Aiders

The Commanding Officer has authorised the wearing of the First Aider Tab with retroactive effect from 8.1.19 by the following cadet members who have qualified for the St John Adult First Aid certificate:

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Cpl	MAU Chung Hin	M12-19895	302 Sqn	14.6.21

Renewals

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Sgt	CHU Wai Yan Miranda	F11-18373	313 Sqn	15.7.21
Sgt	WONG Tsz Wing	M11-18402	313 Sqn	8.3.21

## HEADQUARTERS ROUTINE ORDER 1/2019 (cont'd)

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### Order No.7      Appointments: Qualified Instructors

The Commanding Officer has authorised the following appointments on the recommendation of DCO SD&S:

#### Expedition Instructors

##### Renewals

<u>Rating</u>	<u>Rank &amp; Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	Flt Lt IP Shu Kai	O-2079	No 407 Sqn	31.12.21
Instructor	Fg Off LAW Po Man	O-3140	No 308 Sqn	31.12.21
Instructor	Instr CHEUNG Kin Yiu	O-3266	No 504 Sqn	31.12.21
Instructor	Instr KWAN Hoi Ching	O-3600	No 508 Sqn	31.12.21

#### Footdrill Instructors

##### New Registration

<u>Rating</u>	<u>Rank &amp; Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	Cpl LAU Ming Kit	M14-22039	No 108 Sqn	31.12.21

##### Renewals

<u>Rating</u>	<u>Rank &amp; Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	Ag WO FOK Chun Tung	O-2539	No 2 Wg	31.12.21
Instructor	Sgt Instr WONG Ching Yee	O-2991	No 502 Sqn	31.12.21
Instructor	Ag WO KWONG Tsz Kwan	O-3101	CSS	31.12.21

#### Physical Assessment Instructors

##### New Registration

<u>Rating</u>	<u>Rank &amp; Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	Sgt WONG Tsz Wing	M11-18402	No 313 Sqn	31.12.21

##### Renewals

<u>Rating</u>	<u>Rank &amp; Name</u>	<u>S/N</u>	<u>Unit</u>	<u>Expiry Date</u>
Instructor	Flt Lt IP Shu Kai	O-2079	No 407 Sqn	31.12.21
Instructor	Sgt Instr HO Yuk Hei	O-3598	No 408 Sqn	31.12.21
Instructor	Instr LAI Tze Wan	O-2136	Phy Asmt Flt	31.12.21

### Order No.8      Aviation Badges

The Commanding Officer has been pleased to authorise the wearing of the following aviation badges by members listed hereunder with effect from 1.2.19:

#### Glider Pilot Wings

OT NG Kit Man

#### Glider Aviator Wings

Plt Off Lawrence Cheuk Wang LEE

OT TSUI Ka Lam

Sgt TU Chi Yan

### Order No.9      Marksman Badge

The Commanding Officer has authorised the wearing of the Marksman Badge by the following member with retroactive effect from 23.12.18:

<u>Rank</u>	<u>Name</u>	<u>S/N</u>	<u>Unit</u>
Cpl	KWOK Ho Sang	M09-16756	No 201 Sqn

**HEADQUARTERS ROUTINE ORDER 1/2019**  
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Order No.10     Hong Kong Air Cadet Corps Commander's Insignia

Authority has been given for the follow member to wear the HKACC Commander's Insignia with retroactive effect from 5.12.18:

Gp Capt CHAN Man Lang, IDSM

Order No.11     Promotion Exercise for Senior Members (2019 First Round)

Recommendations are now invited from DCOs and OC HOCU for the promotion of senior members under their command. Any of the following six types of actions may be recommended:

- (a) Promotion from Flying Officer to Flight Lieutenant;
- (b) Promotion from Pilot Officer to Flying Officer;
- (c) Confirmation of Acting Pilot Officer as Pilot Officer;
- (d) Direct commissioning of exceptionally experienced Warrant Officer to either Pilot Officer or Flying Officer;
- (e) Promotion from Sergeant Instructor to Warrant Officer; and
- (f) Promotion from Instructor to Sergeant Instructor.  
(recommendations for [e] and [f] accepted all year round)

Interviews for candidates shortlisted for promotion from Fg Off to Flt Lt and from WO to Plt Off/Fg Off will be held in March, 2019. Recommendations should reach CSO via WO WONG S M, AO, not later than 15 February 2019. Late recommendations will not be accepted. All recommendations will be vetted by CSO against established promotion criteria before submission to CO for his consideration. Candidates who have not undergone performance appraisal and/or have not submitted duty hours during the year 2018 may not be considered. Successful candidates will normally have 1 January 2019 as their effective promotion date.

Order No.12     Logging of Duty Hours by Senior Members

Please be notified that the deadline for the submission of detailed duty hours logs for the year 2018 by senior members to the Commanding Officer (Attn: WO WONG S M, AO) is 25 January 2019, should recognition for volunteer community service from the Social Welfare Department (SWD) be sought. Members who do not seek SWD recognition may elect to have their 2018 annual duty hours summarily indicated on the Performance Appraisal Form for submission not later than 15 February 2019. Senior members who do not satisfy the minimum annual efficiency requirement (100 duty hours) may not be considered for promotion, and will forfeit one year's seniority for the purpose of accumulating efficient service toward the Hong Kong Cadet Forces Medal.

Wilson W S CHAN  
Wg Cdr  
For Commanding Officer