

HONG KONG AIR CADET CORPS

From: OIC No.97 JNCOTC	To: All OC Sqns
Date: 21 August 2019	Ref : 97JNCOTC-Memo1/01-Invitation

No 97 Junior Non-Commissioned Officer Training Course **Invitation for Application**

No 4 (Kowloon West) Wing would like to announce that No 97 JNCOTC will be held in September 2019. Please refer to the following details.

Date & Time	Selection & Briefing: 0900 to 1230 hrs on 14 September 2019 (Saturday) Course: 0900 to 1800 hrs on 21 September 2019 (Saturday) 0900 to 1800 hrs on 28 September 2019 (Saturday) 0900 to 1800 hrs on 12 October 2019 (Saturday) Assessment 0900 to 1800 hrs on 13 October 2019 (Sunday)
Venue	TBC
Course Size	25 – 40 candidates
Course Fee	HK\$100 including the following items: - Course notes and handouts
Dress Code	No 3 for Selection & Briefing No 2, No 3 and PTU for Course
Pre-requisite	BC or above (MUST have passed HKACC and C&C with at least 1 year of active service)
Nomination	OC Sqn please nominate applicants by completing the Nomination List and email to 97jncotc@gmail.com
Deadline	2359 hrs on 1 September 2019 (Sunday)
Course Outline	Role of JNCO / Basic Instructional Techniques / Communication Skills / Elementary Leadership / Revision on HKACC, C&C and Dress Regulations / Foot drill / Physical Achievement
Examination	Written: HKACC and C&C Assessment: Leadership, Foot drill, Physical Achievement and continuous assessment on discipline and uniform

Remarks

1. Priority will be given to cadets from No 4 Wing. For applications from other units, places will first be allocated to First Class Cadets & Lance Corporal. All applicants must attend the selection and briefing.
2. Shortlisted candidates will be announced by 7 September 2019.
3. Individual Application Form will be provided with the shortlisted memo; completed forms and course fee will be collected on the first day of course.
4. Candidates must bring CTRB during No 97 JNCOTC.
5. Course fee will not be refunded once paid.

Should there be any questions, please contact the undersigned by email - 97jncotc@gmail.com

Carol K N LUI
Flight Lieutenant
Officer-in-charge
No 97 JNCOTC