

HONG KONG AIR CADET CORPS

From	:	OIC of No 98 JNCOTC	To	:	All OC Squadrons
Ref	:	Invitation Memo	Your Ref	:	() in
Date	:	20 August 2019	Dated	:	

No 98 Junior Non-Commissioned Officer Training Course Invitation for Application

No 3 (New Territories East) Wing would like to announce that No 98 JNCOTC will be held in September and October 2019. Please refer to the following details.

- Date & Time:** Selection Day: 1400 to 1700 hrs on 21 September 2019 (Saturday)
Course Day 1: 0800 to 1700 hrs on 22 September 2019 (Sunday)
Course Day 2: 0800 to 1700 hrs on 28 September 2019 (Saturday)
Course Day 3: 0800 to 1700 hrs on 29 September 2019 (Sunday)
- Venue:** Selection Day & Course Day 2: HHCKLA Buddhist Po Kwong School
(No 304 Sqn Base)
Course Day 1 & 3: HKTA The Yuen Yuen No. 2 Secondary School
(No 303 Sqn Base)
- Course Size:** Maximum 30
- Course Fee:** HKD \$30 (Meals would not be included)
- Dress Code:** No 3B FD for all days
- Pre-requisite:** BC or above (Must have passed HKACC, C&C, with at least 1 year of active service shown on CTRB)
- Nomination:** OC Squadron please nominate applicants by completing the **Unit Nomination Form** and send to (98jncotc@gmail.com)
- Application Deadline: 2359 hrs on 4 September 2019**
- Course Outline:** Role of JNCO / Communication Skills / Elementary Leadership / Basic Instructional Techniques / Administration Workshop / Revision on HKACC, C&C and Dress Regulation
- Examination:** Written: HKACC, C&C and Dress Regulation
Assessment: Leadership, Basic Footdrill, Physical Assessment and Continuous Assessment on performance during the whole course

Remarks

- 100% attendance is required for the entire Course.
- List of candidates for selection will be announced by Joining Instruction Memo.
- Priority will be given to cadets from No 3 (New Territories East) Wing. For applications from other units, places will be firstly allocated to First Class Cadets.
- Health Declaration Form and PAR-Q Form should be collected from all candidates **on Selection Day**, otherwise, the application will be rejected directly.
- CTRB must be shown during the whole Course.
- The selection result will be announced on Selection Day immediately after all assessments.
- Course fee will be collected on Course Day 1.

Should have any enquiries, please contact by email at (98jncotc@gmail.com).

Plt Off Noel M S CHEUNG
OIC of No 98 JNCOTC