

香港航空青年團

HONG KONG AIR CADET CORPS

Sung Wong Toi Road, Kowloon, Hong Kong

Tel (852) 2712 8900 Fax (852) 2715 6944

From: Operation Manager

To: All units

Email: stanley.ho@aircadets.org.hk

Ref: New Training Base - Memo 001

Date : 22 November 2023

Workshop on the Proposed Cadets' Corner in the new HKACC Training Base – Invitation

Cadets' Corner will be a spectacular place within the new HKACC Training Base in Shiu Fai Terrace where all cadet members would congregate for socializing and learning aviation.

To facilitate the design of the cadets' corner, the design consultant will organize a three-hour workshop with 16 cadet members to generate design concepts. Details of the workshop are as follow:-

- Date : 2 December 2023 (Saturday)
- Time : 10:00 hrs – 13:00 hrs
- Venue : HQ Workshop, HKACC HQs, Sung Wong Toi Road, Kowloon
- Dress Code : Corps Polo / Corps T-shirt / Sqn T-shirt
- Notes:
 1. Another workshop will be arranged upon request.
 2. The workshop will be filmed. Video/photo captured will only be used for recording/reporting purposes.

Please kindly reply by filling in the enclosed **Reply Slip** to the Organizing Committee on or before **noon, 29 November 2023 (Wednesday)**.

Should you have any enquiries, please contact the undersigned through the above-mentioned email address.

Stanley HO

Operation Manager

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Reply Slip

(Please reply before noon, Wednesday, 29 November 2023)

To: Operation Manager
Fax: +852 2715 6944
Email: hq@aircadets.org.hk c.c. stanley.ho@aircadets.org.hk

Attendance

The following cadet will attend the Design Workshop at 10:00 hrs on 2 December 2023 (Saturday) in the HQ Workshop.

Name : _____
Rank : _____
Serial Number : _____
Unit : _____
Post : _____
Email : _____
Telephone number : _____