IMPORTANT NOTICE

HONG KONG AIR CADET CORPS (A Public Company Limited by Guarantee)

AGENDA OF THE ANNUAL GENERAL MEETING

To: All Executive Board Members; and All Officers and Specialist Officers of and above the rank of Flight Lieutenant on the Active List

An Annual General Meeting of the Hong Kong Air Cadet Corps (Public Company Limited by Guarantee) will be held on <u>Thursday, 7 December 2023 at 1900 hrs in the Headquarters of Hong Kong Air Cadet Corps, Sung Wong Toi Road, Kowloon.</u>

Agenda for the meeting is as follows:

- 1. To consider and approve the Minutes of last AGM held on 8 December 2022.
- 2. To receive a report from Chairman of the Executive Board.
- 3. To consider and approve Audited Account of the Corps for the Financial Year ended 31 March 2023.
- 4. To appoint Auditor for Financial Year 2023/24 and authorize the Executive Board to determine their remuneration.
- 5. To elect six members of the Executive Board for a term of two years (2023/25).
- 6. To approve the appointment of Honorary Treasurer as elected by the Executive Board for a term of one year.
- 7. Any Other Business.

Any Board Member or Voting Member may propose candidates for election as Members of the Executive Board (except ex-officio members). The candidates must be eligible for appointment under the Articles of Association. At least one other Board Member or Voting Member must second his/her nominations.

A nomination form is attached. Please return the completed nomination form on or before 1800 hours, Friday, 1 December 2023 to the Honorary Secretary (Attn: Administrative Manager, HQ)

Please confirm your attendance on or before noon, Friday, 1 December 2023 with the Administrative Manager, HQ.

(LEE Kwok Wing) Honorary Secretary