

HONG KONG AIR CADET CORPS

From: OC GST Wg

To: All OC units

Cc: CO, CO Des, DCOs, CSO, OC
Gp's

Date: 28 June 2018

Our Ref : GST/18R/01

Matters Relating to Remits under General Service Training Wing (GST Wg)

According to HQRO 08/17, with the adoption of new structure of the Corps with effect from 1 September 2017, GST Wg is relocated under Skills Development and Support Group (SD&S Gp). Members are to note the following matters handled by GST Wg.

1. Promotion to the Rank of Cadet Lance Corporal (LCpl)

Since the creation of the rank of Cadet Lance Corporal as stated in HQRO 06/14, such recommendations for promotion have been processed by respective Wg and Gp of the cadets concerned. To align with the promotion process for other cadet non-commissioned officer ranks, *with immediate implementation*, members are to note that recommendation for promotion to the rank of Cadet Lance Corporal (LCpl) will be processed by GST Wg for rank promotion with effect on 1 August 2018 (i.e. submission to GST Wg by 10 July 2018), by using the *ACC 01 Rev (06/18) Cadet Promotion Recommendation* form. The *ACC 02 (Rev 06/18) Cadet Classification Advancement Recommendation* form has also been updated, so that both forms are to address to OC SD&S Gp.

The *Guideline on Recommendation of Cadet Classification Advancement and Rank Promotion* has also been updated to include that for promotion to LCpl in Appendix A.

Matters relating to rank promotion and classification advancement not mentioned above shall remain the same, such as but not limited to, documents to be submitted and procedures for such recommendations, Co-ordination Instruction for Promotion of Cadet Warrant Officer (GST/16/001 dated 8 March 2016).

2. Administration of HKAYP

The Corps has been a User Unit (UU) for years and is in the process to establish as an Operating Authority (OA). In order to prepare for the establishment and to encourage participation of members, an incentive scheme will be introduced, as well as briefings and induction course will be organized. Separate announcement will be made in due course.

3. *Contacts of GST Wg*

The following contacts are provided in order to achieve better communications between all members and GST Wg.

<u>Matters</u>	<u>Email Address</u>
➤ General enquiry ➤ Cadet Rank Promotion and Classification Advancement ➤ Application and Approval of Cadet Projects ➤ Administration of Annual Camp Recognition	acc.gst@gmail.com
➤ Junior and Senior Non-Commissioned Officer Training Course (JNCOTC and SNCOTC)	acc.ncotflt@gmail.com
➤ Administration of HKAYP	acc.ayp@gmail.com

Should you have any query, please contact the undersigned at acc.gst@gmail.com.

Rex LAU
Ag Sqn Ldr
OC GST Wg

Encls.

- ACC 01 Rev (06/18) Cadet Promotion Recommendation
- ACC 02 Rev (06/18) Cadet Classification Advancement Recommendation
- Guideline on Recommendation of Cadet Classification Advancement and Rank Promotion
- Co-ordination Instruction for Promotion of Cadet Warrant Officer