

## HONG KONG AIR CADET CORPS

From : OIC No 108 JNCOTC  
Ref : 108 JNCOTC Memo

To : All OC Sqns  
Your Ref : ( ) in  
Dated : 26 February 2024

### No. 108 Junior Non-Commissioned Officer Training Course Invitation for Application

We are pleased that No. 108 JNCOTC is now open for application, please find below for detail:

<b>Date &amp; Time</b>	Day 1: 27 April 2024, 0900 - 1800 (Saturday) Day 2: 28 April 2024, 0900 - 1800 (Sunday) Day 3: 4 May 2024, 0900 - 1800 (Saturday)
<b>Venue</b>	San Wui Commercial Society Secondary School (Appendix I)
<b>Course Size</b>	30
<b>Course Fee</b>	HKD \$100 (Non-refundable)
<b>Dress Code</b>	No 3 (Full) Field Dress w/ Foul Weather Jacket and PTU.
<b>Pre-requisite</b>	1) Application on a “first-come-first-serve” basic, priority will be given to cadet from New Territories Wing (NT Wg), application also open to cadet from unit out of NT Wg but registration subject to limited seat available. 2) Cadet possesses rating of ICC, ranking of Lance Corporal or acquire of not less than 1-year active service experience in HKACC is recommended to apply.
<b>Nomination &amp;</b>	OC Squadron please nominate applicants by submit documents below to <a href="mailto:jncotc108@aircadets.org.hk">jncotc108@aircadets.org.hk</a>
<b>Application</b>	(1) <b>Unit Nomination Form</b> ; (2) <b>Health Condition Declaration</b> and; (3) <b>PAR-Q of HKACC</b> <b>Application Deadline: 2359 hrs on 16 March 2024</b>
<b>Course Outline</b>	Role of JNCO/ HKACC, C&C, Dress Regulations/ Physical Assessment/ Basic Instructional Technique & Communication Skills / Elementary Leadership / Chinese-Style Footdrill
<b>Assessment</b>	Written exam: HKACC / C&C / Dress Regulations Assessment: Leadership / Chinese-Style Footdrill / Physical Assessment / Individual Performance and Discipline

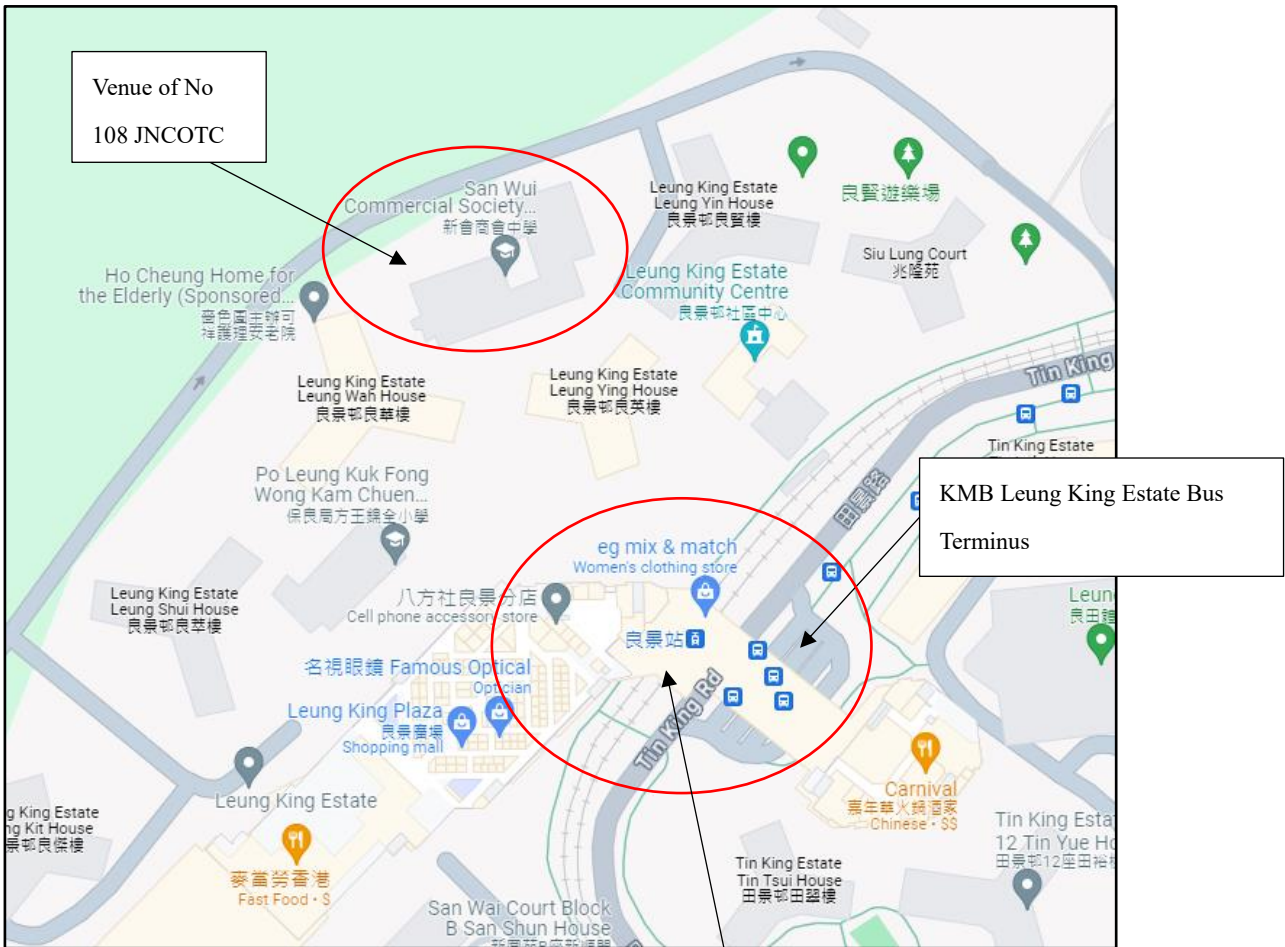
#### Remarks

1. The non-refundable course fee shall be made on Day 1.
2. 100% of attendance is mandatory, applicant require to carry CTRB to proof of identify during the course unless otherwise specified.
3. True copy of Health Condition Declaration and Physical Activity Readiness Questionnaire [PAR-Q / 體能活動適應能力問卷] must be duly signed by parents (or guardian if applicable) and prepared for vetting upon arrival on Day 1, result of RTU (Return-to-Unit) will implies to applicant if failure to do so.
4. Paperless practice will be adopted, no hardcopy of printing materials will be provided. Only successful applicant will receive study material in electronic format, to promote less paper printing it is recommended to use electronic device like tablet computer to access reading material. (Hardcopy printing for cadet being non-tablet computer user / owner still allowable)
5. Cadet may consider to bring insect repellents for protection against mosquito bites.

You may contact us by email at [jncotc108@aircadets.org.hk](mailto:jncotc108@aircadets.org.hk) for queries.

Louis C K CHAN  
Flight Lieutenant  
OIC No.108 JNCOTC

### Appendix I



<https://www.swcs.edu.hk/>

San Wui Commercial Society Secondary School  
Address: Leung King Estate, Tuen Mun

MTR Light Rail Leung King Stop